

Beaverton City Library Advisory Board  
Meeting Minutes  
May 3, 2006

Attending:

Bob Becker, Chair  
Dick Colville, Co-chair  
Ramona Crocker, Member  
Dorothy Lukins, Member  
Wayne Whitbeck, Member  
Betty Bode, City Council Liaison  
Edward House, City Librarian  
Darla Day, Administrative Assistant

Absent:

Ann Doyle, Member  
Charmagne Ehrenhaus, Member

Guests:

Jennifer Johnson, Volunteer Coordinator

The meeting was called to order at 6:30 p.m.

Ed introduced Jennifer Johnson, the new Volunteer Coordinator to the Library Board members. Jennifer told the Board she had worked for the Loaves & Fishes Meals on Wheels and had been in charge of 5,000 volunteers. She said she is enjoying her new position at the Library working with the volunteers and has several ideas of things she would like to accomplish in the coming months.

1. Read the minutes of April 5, 2006. The Board asked that #8, "New Business", be revised to read: The Board decided by a 6 to 1 vote that users of the Young Adult computers will need to select either Child Filtered or Adult Filtered, and Adult computers should have the ability to toggle between Child Filtered, Adult Filtered and Unfiltered".
2. Public Forum:  
There was none.
3. Council Liaison's Report:  
Betty said Ed gave a good presentation to Council on the WCCLS filtering program. However, she said the Council decided they want to have the filtering default for adult set to filter even though they realize adults can still use the toggle switch to change the default to unfiltered. The Board disagreed with the Council decision and said they would like to put together an agenda bill requesting that City Council rescind their decision. Ed said before the Advisory

Board does that he would like to have the filtering program up and running and see what kind of questions or issues come up. He felt that a good time to talk about an agenda bill to give to Council to request changing the filtering option would be after installation of the software. The library staff could keep track of patron questions and concerns. It may be a moot point.

#### 4. Librarian's Report:

##### General Comments and Information:

- Ed said he will be presenting the Library budget to the Budget Committee on 5/23/06. He said if Board members want to be there they are welcome to attend. However, it isn't a forum for public testimony; that opportunity will come when the City Council holds its public hearing on the budget in June.
- Ed said he will introduce Linda Parker, the new Reader's Service Division Librarian at the June 14 meeting.

##### New Reports and Statistics:

- Ed talked about the Library statistics and said the County as a whole was down 1.25% and Beaverton was down 2.11%. Ed said he did not have information as to why the County as a whole was down.
- The Board asked if North Plains was part of WCCLS yet. Ed said they may be coming into the system sometime this next year.

##### Trust Fund Report and new expenditure:

- Ed said \$9,880 was used for the CD & DVD overlay project. The money had been donated by the Friends of the Library and the Foundation Board. Ed said the addition of the overlays made it possible for the public to use the self checks for their materials. He said that for FY 04-05 1.7 million items had been checked out in Circulation. He said 26% of original checkouts (not including renewals) had been checked out using the old self check machines. Once the new machines had been installed and DVDs converted with the security overlays the percentage of original checkouts using the self checks went up to 33%. Now that we have instituted patron self pickup of holds, self check usage has increased to 46%.
- He also told the Board that there will be a short program on TVTV talking about how to use the self check machines.
- Ed asked the Board to approve spending \$150.00 for pizza for Library Worker's Day which was on April 4, 2006. The Board approved the expenditure of \$150.00.

#### 5. WCCLS Report: Survey Results:

Ed passed out a copy of the WCCLS Survey of Voter Opinions information that was compiled by Campbell/DeLong Resources Inc. He said the

information showed no significant difference in support of the Library levy between 12 cents & 17 cents. He said it also showed that people would support maintaining current hours, summer reading programs for kids and literacy programs for pre-schools.

6. Committee Reports:

Foundation Board:

There was no report.

Friends of the Library:

- Ed said the Friends have money to give the Library and have asked the Managers to put together a wish list for Jennifer to give to them.
- Ed said the Friends will be having a silent auction on July 16, 2006.
- Ed reminded the Board members to be sure to attend the volunteer dinner on May 4<sup>th</sup> from 6:00 to 8:00 p.m.

7. Old Business:

Bylaws: Vote:

The Board approved the bylaws as amended.

WCCLS filtering:

Discussion on this subject was done under "Council Liaison's Report" above.

Election of Officers:

The Library Board voted on new officers and unanimously approved the election of Dorothy Lukins as Chair and Ann Doyle as Co-Chair. They will assume their new positions at the June 14<sup>th</sup> meeting of the Library Board.

8. New Business:

Ramona Crocker shared an article that was in the Valley Times regarding Steven Engelfried.

9. Set Date for Next Advisory Board Meeting:

The meeting date will be June 14, 2006 at 6:30 p.m. in the Library Administration Conference Room.

Respectfully submitted by:

Darla Day  
Administrative Assistant

