

Beaverton City Library Advisory Board  
November 8, 2006  
Meeting Minutes

Present:

Bob Becker  
Dick Colville  
Ramona Crocker  
Ann Doyle (Co-Chair)  
Wayne Whitbeck  
Betty Bode (City Councilor)  
Edward House (Library Director)  
Darla Day (Administrative Assistant)

Absent:

Dot Lukins (President)

1. Read and approve minutes of October 11, 2006:

The Library Board minutes were approved as written.

2. Public Forum:

Election results WCCLS Library Levy:

- Ed said with the passage of the levy, the library will see an effective budget increase of approximately \$400,000 after transferring money back to other City Departments and restoring the contingency over two years. Once the contingency is restored there will be additional revenues available for the last two years of the levy.
- Ed said there will be a City Council and Budget Committee meeting Thursday, November 16 to approve supplemental budget requests. The Mayor will be asking them to restore the morning hours that we had to cut a couple of years ago (Monday, Thursday & Friday 10:00 a.m. to 1:00 p.m.).

3. Committee Reports:

Trust Fund Expenditure approval:

Ed asked the Library Board members to approve the expenditure of \$75.00 that was given to the Library by the Living Wisdom School to purchase children's materials. The expenditure of \$75.00 from the Library Trust fund was approved by the Library Board.

Foundation Board - Grant Announcement:

Beaverton City Library received a \$10,000 grant from Trust Management Services, LLC that will be used to acquire materials for a Multilingual Family Reading Project coordinated with both Hillsboro and Cedar Mill libraries. The check was given to the Beaverton Library Foundation and they will be giving it to us to be placed in the Library Trust Fund. Ed asked the Library Board to approve the expenditure of the \$10,000 from the Library Trust fund to purchase materials for the Multilingual Family Reading Project. The Library Board approved the expenditure of the \$10,000 for the Multilingual Family Reading Project.

4. Librarians Report:

Ed talked about the circulation statistics for October 2006. He pointed out that BCL was up 1.69% over last year however; our market share is still low in comparison with other WCCLS libraries. He said he is hoping that with the restored hours in January, we will be able to recapture a larger portion of WCCLS funds.

Ed gave the Board members an article from VOYA to read. VOYA is an electronic journal for young adult librarians. This particular article was about BCL's blog for young adults. The columnists said BCL has tons of information about what's new at the library along with the programs and services they provide. Ed encouraged the Library Board to take a look at the Beaverton's YA website.

Ed gave each Board member another copy of the Public Library Trustee Reference Manual Index Page and explained that he had placed numbers by each chapter. He said the numbers represented the amount of check marks he had received from the Board members showing their areas of interest in each chapter of the manual. He said he will use the numbers to compile the information that was of utmost interest to the Library Board and put it in notebooks for them to keep and pass on as they leave the Board. The notebooks will be given out at a future meeting.

Ed talked about the upcoming City events listed below and encouraged the Board members to attend.

December 1<sup>st</sup> - Holiday Tree Lighting at the Round at 7:00 p.m.  
December 12 - City Holiday Open House from 5:00 to 7:00 p.m. at  
Beaverton City Hall.

Ann Doyle also invited the Library Board to a party at their house on December 2 at 7:30 p.m.

5. Set date for next Advisory Board meeting:

The next date for the Library Advisory Board meeting will be Wednesday, December 13, 2006 at 6:30 p.m. in the Administration Conference Room.

6. Call for Agenda Items for next Advisory Board meeting:

The Board would like to discuss items for the annual library report for presentation to City Council sometime in February 2007.

The meeting was adjourned at 7:00 p.m. The Library Board members were invited to Dot Lukins home for a celebration of the passage of the Library Levy.

Submitted by:

Darla Day

Administrative Assistant

