Beaverton City Library
Advisory Board Meeting Minutes
June 13, 2007

Present:
Bob Becker
Betty Bode (City Council Liaison)
Dick Colville
Ramona Crocker
Ann Doyle (Vice-Chair)
Kimberly Hurd
Ed House (Library Director)
Darla Day Parker (Administrative Assistant)

Absent;
Dot Lukins (Chair)

1. Read and approve minutes of April 11, 2007
   The Library Board minutes were approved as written.

2. Public Forum:
   There was no public forum.

3. Council Liaison's Report:
   - Betty Bode gave a brief summary of the items which were discussed at the City Council meeting on June 11, 2007. The items were: public hearing regarding creation of a mosque out of the old Silver Dollar Pizza building at Hall & Denny, light-rail from Beaverton to Wilsonville, the Picnic in the Parks series, and the passage of the Library budget.
   - Betty Bode also gave Board members a flyer with information on the upcoming Forum of Beaverton speaker's series and asked Board members to attend the June 21st forum which will host James Whitfield as the guest speaker. She said Mr. Whitfield is the U.S. Department of Health & Human Services top representative in the Northwest region and will be talking about how families, neighborhoods, and businesses can transform the health of their communities. Betty reported the Forum of Beaverton series has been highly successful thus far and said that the May 17th Forum with Dr. John Kitzhaber as speaker, was well attended.

4. Librarians Report:
   - Ed reported that circulation for April, 2007 was up 12.06% over the same month as last year. He also reported that May's 2007 circulation was 13.28%. He told the Board that circulation is growing and that if it continues we will receive a larger part of the WCCLS formula based on market share. Ed told the Board he felt the addition of hours played a large part in the increase. Ed expressed that circulation should continue to increase due to the increase of the book and materials budgets and the additional evening hours that will be added in September.

- Ed presented a copy of the libraries budget and said it will be approved by City Council in June. He said the Mayor has added an additional $85,000 to the book budget at Councilor Stanton's request.
- Ed gave Board members copies of the *User Survey* to look over. He said the survey reflected a few problem areas which the public would like to have addressed. They are: the library is noisy, needs more Internet work stations, need more time to use the computers, would like introduction to computer classes, and would like to have bookclubs. However, he reported that over all the *User Survey* shows that the public is happy with the service they receive.
- Ed told the Board they may be reading in the newspapers about issues between the City and the Union. He told the Board that City and Union members are in arbitration discussing cost of living issues, health benefits, and other items. He mentioned the Union has talked about the possibility of a strike but said management is optimistic that would not happen. However, he reported that he has been instructed to work with the Management Team on a strike plan for the library's operation in the event a strike should occur.

6. Committee Reports:
   - Foundation Board – Ed reported the Foundation has sent out solicitation letters to various companies and individuals asking them to support the Summer Reading program. He said they are also seeking grants from Wells Fargo and Weyerhauser. The Foundation is also purchasing a mailing list from the Beaverton Chamber of Commerce.
   - Friends Board – Ed reported to the Board that the Friends gave the library $12,450 to spend on items on the wish list the Management Team has created. He said some of the items on the wish list were: the Cultural Pass to Adventure, all staff in-service day lunches and speakers, a digital camera, security overlays, shelving, and Centurion computer locks. Ed asked the Board to approve the expenditure of $2,401.82 from the library trust fund for shelving. The Board approved the expenditure of $2,401.82 for library shelving.

7. Old Business:
   There was no old business.

8. New Business: WCCLS Presentation:
   Eva Calcagno presented an overview of WCCLS for the Board. She presented packets for the Board to read regarding the WCCLS mission statement, history, governing structure, funding, services to member libraries and outreach services.

9. Set Date for next Advisory Board meeting:
   The next meeting was set for Wednesday, July 11, 2007 at 6:30 p.m.

10. Call for Agenda Items for next Advisory Board meeting:
    There were no agenda items submitted. The Advisory Board members were reminded to submit items to Ed, Darla or Dot if they should have any.

The meeting was adjourned at 7:45.

Submitted by:
Darla Day Parker