

Beaverton City Library Advisory Board Minutes

June 9, 2010

Present:

Bob Becker, Chair
Dick Colville
Ramona Crocker
Ann Doyle
Howard Reeher (Alternate)
Ellen Russell
Carl Teitelbaum
Wayne Whitbeck
Catherine Arnold, City Council Liaison
Edward House, Library Director

Absent:

Darla Day-Parker, Administrative Assistant

1. Read and approve minutes of May 12, 2010.
 - The Board minutes were approved as submitted.
2. Public Forum:
 - There was no public forum.
3. Council Liaison's Report:
 - Catherine Arnold brought a copy of the City's adopted budget for FY2010/2011 and talked about some of the projects the City will be undertaking over this next year.
 - City Council meetings have been moved from Monday to Tuesday nights beginning October 2010, typically called to order at 6:30 p.m.
4. Librarian's Reports:
 - Ed gave Board members a copy of the library's new FY 2010-2011 line item budget. He also provided a copy of the new fiscal year Trust Fund budget.
 - Board members were invited to attend the City of Beaverton Boards & Commissions Open House on Tuesday, June 15 from 6:00 to 7:30 p.m. at Beaverton City Hall. Ed encouraged Board members to RSVP if they plan to attend.
 - The Summer Reading program started June 1st. The Youth Services librarian counts the number of children that attend every Friday and as of June 3 there were 1,000 children signed up. The Young Adult librarians said they have 300 young adults signed up. Adult Services has started their first Adult Summer Reading program and have 90 people signed up.
 - Beaverton's gate count was up 10% over the same time last year. Circulation was up 17% over the same time last year. Holds are continuing to grow and we have had a great deal of positive feedback on the relocation of the holds.
 - Volunteer hours are up 19% over the same time last year.

- Ed told the Board that starting in July there will be a Beaverton Library Statistics page for the main library and a separate statistics page for the Beaverton City Library @ Murray Scholls. Ed said he will bring copies of both to the August Board meeting.
- The Beaverton Murray Scholls Branch was added as a line item on the May 2010 Circulation Statistics for all Washington County Cooperative Library Service (WCCLS). However, since we have not opened yet there are no figures to be entered for the Branch. The May 2010 Circulation Statistics for all WCCLS libraries does reflect circulation for Beaverton Main which was up 13.26% over the same times as last year. The WCCLS average was 12.01% over the same time as last year.
- Ed said the Friends of the Library and the Beaverton Library Foundation have donated money which was put in the Library Trust Fund to support Summer Reading programs and provide furniture and equipment for the Beaverton City Library @ Murray Scholls. Ed said the 10th Anniversary of the main library will be in September and a celebration is being planned. The celebration theme is "Celebrating 10 years in 10 Days". Ed said Steve Holgate, who is known by the Lincoln Bicentennial Birthday of Lincoln, will impersonate Abraham Lincoln and speak on Patriots Day. The new Poet Laureate, Paulann Petersen will be speaking on a different day and there will be games and other programs celebrating the event. The Celebration festivities will begin on September 10. Ed asked the Board to approve the expenditure of \$1500 from the Trust Fund to use for expenses for the celebration. The expenditure of \$1500 was approved by the Board.
- The Reference Usage Study is on-going and staff has been doing extensive weeding. They are currently weeding Section 800: literature, poetry, short stories, etc.
- Ed said the four 3-D figurines that Bryn Bernard created for the children's area will be delivered in July and the frieze in the children's area is expected to be completed in early August.

5. WCCLS Report:

- Ed said the Commissioners have approved the WCCLS Levy and the ballot will be written and submitted sometime in July.

6. Committee Reports:

- Foundation Board –
 - The Board sent out their solicitation letter asking local businesses for donations to support the Children's Summer Reading program.
- Friends of the Library –
 - The Friends have hired Sam Sofaer as the new Book Corner Manager.

7. Old Business:

- Grounds Policy:
 - Ed met with the City Attorney and they are finalizing the City's Grounds policy.
- Stop Sign status –
 - The Stop Sign issue is currently on hold until the Beaverton Farmers Market begins in June and other projects at the Branch are completed.
- Space Planning status –
 - Phase one of the space planning projects has been completed. Phase two will begin in the new fiscal year and will involve rearranging staff areas in the loading dock, circulation, shelving, and technical services workrooms.

- Beaverton Branch Library –
 - Ed said the Branch facility construction and tenant improvements are completed and within a few days books will be moved and shelved. He said the grand opening will be on Friday, June 25. Ann said she talked to Jayne Scott regarding the “per cent for art” and Jayne said the library would not be able to receive that. However, she said the Arts Commission would like to do something for the Branch and will discuss ideas at a future date.

8. New Business:

- There was no business for discussion.

9. Set Date for next Advisory Board meeting:

- The next meeting is scheduled for Wednesday, July 14 at 6:30 p.m.

10. Call for Agenda items for next Advisory Board meeting:

- None

11. Adjournment:

- The meeting was adjourned at 8:15 p.m.

Respectfully submitted by:

Darla Day Parker

Administrative Assistant

Approved by: Library Board Chair

Date