



Beaverton City Library

**BEAVERTON CITY LIBRARY
LIBRARY ADVISORY BOARD MEETING MINUTES
JANUARY 20, 2016**

Present:

Tom Cutts, Chair
Joshua Pond, Vice Chair
Dianna Ballash
John Henshell
Gautam Kottapalli
Julie Scholz
Brad Schrock, Alternate
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Absent:

Betty Bode, Council Liaison
Nancy Nkiwane

Guest:

Cameron Monfared, Teen Library Council (TLC)

Chair Tom Cutts called the meeting to order at 6:34 p.m.

Read and approve minutes of December 2, 2015, meetings:

Chair Tom Cutts called for the approval of the December 2, 2015, minutes. Julie Scholz MOVED and Joshua Pond SECONDED the MOTION. It was approved by the Board members. New members, Dianna Ballash, John Henshell, and Brad Schrock abstained from voting.

Public Forum:

- There was no public forum.

Report: by Abigail Elder, Library Director

General Comments and Information:

- The new Board members were introduced.
- Abigail recognized Tom Cutts for five years of serving on the Board and presented him with a pin.
- Members of the Library Advisory Board and some TLC members attended the State of the City on January 13. The library was featured prominently in the Mayor's remarks.
- Abigail distributed the New Friends of the Beaverton City Library (NFBCL) newsletter to the Board. The Book Corner bookstore operating hours are Wednesday through Saturday from 10:00 a.m. to 4:00 p.m.

Presentation of Current Statistics:

- Abigail provided December 2015 circulation reports for Beaverton City Library (BCL) and discussed with the Board the end of the Fiscal Year 2015.

WCCLS Report: by Abigail Elder, Library Director

- Abigail reported the Policy Group will begin budget discussions and review how the levy funding is dispersed by Washington County Cooperative Library Services (WCCLS).
- Aloha Community Library will become a full member beginning July 1, 2016.
- A list of items with the most holds for December and January were distributed to the Board.

Committee Reports: by Abigail Elder, Library Director

Beaverton Library Foundation:

- Joshua reported the Foundation received over \$6,000 in donations in the last six weeks of 2015. The donor board at the Main library recognition names will be updated.
- Abigail reported a New Year Eve's fundraiser is being planned for December 31 for family and adult events at BCL–Main.
- The 2nd Annual event "Let's Take Tea" is scheduled in September in front of the library.

New Friends of BCL:

- NFBCL will sell books at Beaverton City Library @ Murray Scholls (BCL–Murray Scholls) starting in February.
- Friends' will host pop-up sales in the lobby at the Main library on the first Friday and Saturday of each month.
- \$1,000 was donated by VillaSport for the purchase of new children's booster seats for the Main library auditorium.

Teen Library Council:

- The Library Board heard a presentation from Cameron Monfared of the TLC about the group's activities each year from planning lots of teen events, community outreach programs, and helping with Youth Services programs. TLC is collaborating with Tigard and Cedar Mill libraries.

Council Liaison's Report:

- There was no Council Liaison's report.

Old Business:

- Abigail gave an update of the library's strategic planning timeline from meetings held in January and our strategic focuses are set: Learning for Everyone, Community Destination, Community Connector, and Our Community's Great Library.

A draft that pulls everything together will be presented to the Futures Committee on Saturday, February 13 and it was proposed to invite Ruth Metz to February's Board meeting. Abigail will follow-up.

New Business:

- Abigail distributed a proposed draft of Beaverton City Library Interlibrary Loan Policy to the Board for review and readopting at February's meeting. She said there were no big changes, mainly language clean up.

Set Date for next Library Advisory Board meeting:

- The next board meeting is scheduled for Wednesday, February 10, 2016, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.
- John Henshell announced he will be absent in February.

Call for Agenda Items for future Advisory Board meetings:

- Interlibrary Loan Policy
- Strategic Planning Update
- Impact Survey
- Review Comment Cards

Adjournment:

- There being no further business, the meeting was adjourned at 8:08 p.m.

Respectfully submitted by:

Julie Emanuel, Support Specialist II

APPROVED BY: Tom Cutts, Board Chair
Date Approved: