



Beaverton City Library

**LIBRARY ADVISORY BOARD MEETING MINUTES**  
**JUNE 1, 2016**

---

**Present:**

Tom Cutts, Chair  
John Henshell  
Brad Schrock  
Betty Bode, Council Liaison via telephone  
Abigail Elder, Library Director  
Julie Emanuel, Support Specialist II

**Absent:**

Joshua Pond, Vice Chair  
Gautam Kottapalli  
Nancy Nkiwane  
Julie Scholz

**Guest:**

Hannah Mathewson, Teen Library Council (TLC)

Chair Tom Cutts called the meeting to order at 6:32 p.m.

**Read and approve minutes of April 6, 2016, meetings:**

- Chair Tom Cutts called for postponing approval of the April 6, 2016, minutes to the next board meeting scheduled in July.

**Public Forum:**

- There was no public forum.

**Council Liaison's Report:** Councilor Bode reported the following updates of City Hall and City Council activities:

- Councilor Bode reported that Abigail did an outstanding budget presentation for the Beaverton City Library (BCL) Fiscal Year 2016-17.
- Councilor Bode will forward a photo to Abigail of a "tiny library" she found in a SW neighborhood for neighbors to check out books.
- The city recently had a clean external audit. City Council is considering whether to put a measure for a new public safety building on the November ballot.

**Report:** by Abigail Elder, Library Director

**General Comments and Information:**

- Chair Tom Cutts will attend city council meeting on Tuesday, June 14 to accept the 2016 Outstanding Achievement in the Arts award being presented to BCL.
- Summer Reading Program starts on Wednesday, June 1. The first day of registration, there were 700 signups. This year's library themes are:
  - Children's "On Your Mark, Get Set...READ!"
  - Teens "Get in the Game: READ!"
  - Adult Services "WCCLS READS!"
- The City of Beaverton's Budget Committee met in May and approved the proposed city budget for Fiscal Year 2016-17, which begins July 1.

**Presentation of Current Statistics:**

- April statistics for Beaverton City Library (BCL) were distributed and discussed.

**WCCLS Report:** by Abigail Elder, Library Director

- The Aloha Public Library joins WCCLS on Friday, July 1.
- Libraries are updating their credit card systems to accept the new chip-and-PIN credit card, and WCCLS is investigating ways to pay fines online.
- A list of items with the most holds for May were distributed to the Board.

**Committee Reports:** by Abigail Elder, Library Director

**Beaverton Library Foundation:** The BCL Foundation sponsored awards to the selected winners for the Teen Poetry Contest honored on Thursday, May 5 at the Main Library.

**New Friends of BCL:** Friends are hosting a pop-up book sale scheduled on Friday, June 3 and Saturday, June 4 in the Main Library lobby. The Book Corner hired a consultant to study their workflow.

**Teen Library Council:**

- Hannah presented a slideshow presentation of the TLC 2015-16 Year in Review to the Board and distributed BCL May and June teen flyer's and youth services program guide.

**Old Business:**

- Chair Tom Cutts reported that he presented the Library Board Annual Report at city council meeting on Tuesday, April 12. The report was well received and supported by the Mayor and Council.
- Abigail distributed a draft of "Children's and Teen Areas Use Policy" and John Henshell's questions for discussion. Abigail will present another draft of the policy in July.

**New Business:**

- Telephone Use Policy: Abigail would like to have this policy removed due to cell phones and a pay phone in the library, making this policy moot. Abigail will bring the question to the Board in July.
- The Board received a copy of the Beaverton Community Vision Plan five-year update. Abigail discussed how the library has a role and is an action partner that supports the city's vision for Beaverton's future and its community.

**Set Date for next Library Advisory Board meeting:**

- The next board meeting is scheduled for Wednesday, July 13, 2016, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

**Call for Agenda Items for future Advisory Board meetings:**

- Library of Things
- Children's and Teen Areas Use Policy
- Telephone Use Policy
- Review Comment Cards

**Adjournment:**

- There being no further business, the meeting was adjourned at 8:09 p.m.

Respectfully submitted by:

Julie Emanuel, Support Specialist II

<b>APPROVED BY:</b> <b>Tom Cutts, Board Chair</b>
<b>Date Approved:</b>