



Beaverton City Library

**LIBRARY ADVISORY BOARD MEETING MINUTES
NOVEMBER 9, 2016**

Present:

Tom Cutts, Chair
John Henshell
Gautam Kottapalli
Nancy Nkiwane
Joshua Pond, Vice-Chair
Julie Scholz
Betty Bode, Council Liaison
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Absent:

Brad Schrock

Guest: Nikki Kolpakov - Teen Library Council (TLC)

Chair Tom Cutts called the meeting to order at 6:34 p.m.

Read and Approve Minutes of October 12, 2016, Meeting:

- Chair Tom Cutts called for the approval of the October 12, 2016, minutes. Gautam Kottapalli MOVED and Nancy Nkiwane SECONDED the MOTION. It was approved by the Board members.

Public Forum:

- There was no public forum.

Council Liaison's Report:

- Councilor Bode commented that the Beaverton City Library (BCL) is the center of Beaverton community.
- The Library is the most independent of all the Boards in the City of Beaverton.
- The City Attorney's Office is reviewing whether a city council liaison should be assigned to the Library's Advisory Board.

Report: by Abigail Elder, Library Director

General Comments and Information:

- The Halloween Carnival on Saturday, October 29 had 472 attendees.
- The Family Resource Fair on Saturday, October 15 had 500 attendees.
- Both library branches had their drinking water tested for lead and the results were negative.
- Washington County Elections Office provided a ballot box at the main library.

Presentation of Current Statistics:

- October statistics for Beaverton City Library (BCL) were distributed to the Board. A Board member suggested providing a “Library of Things” collection to increase circulation.

WCCLS Report: by Abigail Elder, Library Director

The WCCLS library directors are recommending a change to the overdue rate starting July 1, 2017, and the WCCLS Executive Board will decide whether to adopt this change at their November 17 meeting. Abigail will give an update to the Board at next month’s meeting.

If approved, the new fines would be:

- Adult and teen DVD, Blu-ray, games: 25¢ (currently \$1 per day)
- All other adult and teen materials: 25¢ per day (currently 15¢ per day)
- Juvenile DVDs, Blu-ray, games: no fines (currently \$1 per day)
- All other juvenile materials: no fines (currently 15¢ per day)

A list of items with the most holds for October was distributed to the Board.

Committee Reports: by Abigail Elder, Library Director

Beaverton Library Foundation: Abigail reported 25 tickets were sold for the New Year’s Party “Loud in the Library” fundraiser.

New Friends of BCL: The Friends raised more than \$12,000 in their big book sale, \$4,000 more than last year.

Teen Library Council (TLC): by Nikki Kolpakov

- 14th Annual Teen Art Show, November 9 – November 13, 165 art pieces displayed.
- TLC members attended their first-ever Youth Leadership Summit partnered with the Mayor’s Youth Advisory Board to learn about leadership and event planning from local experts in October.

Old Business:

- **Beaverton City Library Gift Policy:** Abigail distributed a second draft of the new “Gift Policy” and the Board discussed minor changes. The policy supports the library’s Strategic Planning Goal.

- Chair Tom Cutts called for approval to promote BCL “Gift Policy”. Julie Scholz MOVED and John Henshell SECONDED. It was approved by the Board members.
- Abigail distributed the City’s Report on Homelessness and steps outlined the city can support the recommendation process.
- It was suggested that the Board write a letter to endorse internship or paid internship entry level social worker at the Library.

New Business:

- Tom Cutts, Joshua Pond, and Julie Scholz terms expire December 31, 2016.
- Gautam Kottapalli was nominated chair and John Henshell was nominated vice-chair. The motion passed.
- The Board agreed to attend the December 14 board meeting.
- The Boards and Commissions Dinner is scheduled Thursday, December 8, 2016.

Set Date for Next Library Advisory Board Meeting:

- The next board meeting is scheduled for Wednesday, December 14, 2016, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

Call For Agenda Items for Future Advisory Board Meetings:

- New Year’s Eve Fundraiser
- Social Worker
- Review Comment Cards

Adjournment:

- There being no further business, the meeting was adjourned at 8:07 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: Gautam Kottapalli, Board Chair
Date Approved: