



Beaverton City Library

**LIBRARY ADVISORY BOARD
MEETING MINUTES
MARCH 8, 2017**

Present:

Gautam Kottapalli, Chair via telephone
John Henshell, Vice-chair
Saraswathi Rajkumar
Brad Schrock
Pamela Wagoner
Betty Bode, Council Liaison via telephone
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Absent:

Maureen Inouye-Harrison
Nancy Nkiwane

Guest:

Nikki Kolpakov - Teen Library Council (TLC)

Vice-chair John Henshell called the meeting to order at 6:35 p.m.

Read and Approve Minutes of February 8, 2017, Meeting:

- Vice-chair John Henshell called for the approval of the February 8 minutes. Pam Wagoner MOVED and Brad Schrock SECONDED the MOTION. It was approved by the Board members.

Public Forum:

- There was no public forum.

Council Liaison's Report:

- Councilor Bode attended a Naturalization Ceremony on Friday, February 17 at Beaverton City Library–Main (BCL–Main) and 32 individuals were sworn in as new U.S. citizens.
- Stars Cabaret has closed and filed for bankruptcy. The City of Beaverton is considering purchasing the land and converting the site into affordable housing.

Report: by Abigail Elder, Library Director

General Comments and Information:

- Administration has rearranged its office space that now includes a waiting area.
- On Legislative Day, at Salem Capitol Building, the Senators and Representatives selected books to be donated to their local libraries and met with constituents about library matters.
- Adult Services purchased a new paging system for rovers to wear a watch device that vibrates when help is needed at the Children's, Adult, Circ and Teen desks.
- A new library website is due to go live in April.
- The annual library volunteer dinner is on Tuesday, March 14, with this year's theme "School Days."
- Both libraries will be closed on Thursday, March 16 for In-Service Day.
- Food for Fines Program kicks off National Library Week on Saturday, April 8.

Presentation of Current Statistics:

- Abigail provided February 2017 circulation reports for Beaverton City Library (BCL).

WCCLS Report: by Abigail Elder, Library Director

- Abigail reported that WCCLS Policy Group has not settled yet on waiving fines retroactively.
- The top three titles on the holds list for February was distributed to the Board.

Committee Reports: by Abigail Elder, Library Director

Beaverton Library Foundation: The Foundation is looking for new board members to join the group. The Foundation, Friends, and Library Advisory Board will meet on April 12 at BCL–Main, Meeting Room B. Abigail has invited library division managers to present a show-and-tell of their department.

New Friends of the Library: Friends of BCL Book Corner renovations include a front door with windows. The store has its grand reopening on April 8.

Teen Library Council (TLC): by Nikki Kolpakov, TLC Liaison

- TLC voted for teen summer reading artwork for grades 6 – 12.
- The Poetry Coffeehouse is on Thursday, April 27, 6 – 7:30 p.m. at BCL–Main. The poetry winners will be announced at the event.
- A teen survey was taken to find ways to increase attendance in the Teen Room. Results are: more study space, natural lighting and additional chairs by windows, study group table, vending machine, coffee, tea and water.

Old Business:

- Abigail distributed a draft of the library board's annual report to the board for review. Abigail and the Chair will present to city council on Tuesday, April 18 at 6:30 p.m. and she invited the Board to attend.
- A Proclamation will be signed by the Mayor on Tuesday, Monday, April 11 for National Library Week.

New Business:

- Abigail will present the library's Fiscal Year 2017-18 proposed budget to the Mayor and finance director on Monday, March 20.
- Abigail distributed a handout with January and February eBook statistics comparing Cloud Library and OverDrive.
- The comment cards for February will be emailed to the Board members.

Set Date for Next Library Advisory Board Meeting:

- The next board meeting is scheduled for Wednesday, April 12, 2017, at 6:30 p.m. in the Library Meeting Room B, first floor at BCL–Main.

Call For Agenda Items for Future Advisory Board Meetings:

- Social Worker in the Library
- Library Circulation Statistics
- Library of Things

Adjournment:

- There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: John Henshell, Vice-chair
Date Approved: