



Beaverton City Library

LIBRARY ADVISORY BOARD MEETING MINUTES MARCH 8, 2017

Present:

Gautam Kottapalli, Chair via telephone
John Henshell, Vice-chair
Saraswathi Rajkumar
Brad Schrock
Pamela Wagoner
Betty Bode, Council Liaison via telephone
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Absent:

Maureen Inouye-Harrison
Nancy Nkiwane

Guest:

Nikki Kolpakov - Teen Library Council (TLC)

Vice-chair John Henshell called the meeting to order at 6:35 p.m.

Read and Approve Minutes of February 8, 2017, Meeting:

- Vice-chair John Henshell called for the approval of the February 8 minutes. Pam Wagoner MOVED and Brad Schrock SECONDED the MOTION. It was approved by the Board members.

Public Forum:

- There was no public forum.

Council Liaison's Report:

- Councilor Bode attended a Naturalization Ceremony on Friday, February 17 at Beaverton City Library—Main (BCL—Main) and 32 individuals were sworn in as new U.S. citizens.
- Stars Cabaret has closed and filed for bankruptcy. The City of Beaverton is considering purchasing the land and converting the site into affordable housing.

Report: by Abigail Elder, Library Director

General Comments and Information:

- Administration has rearranged its office space that now includes a waiting area.
- On Legislative Day, at Salem Capitol Building, the Senators and Representatives selected books to be donated to their local libraries and met with constituents about library matters.
- Adult Services purchased a new paging system for rovers to wear a watch device that vibrates when help is needed at the Children's, Adult, Circ and Teen desks.
- A new library website is due to go live in April.
- The annual library volunteer dinner is on Tuesday, March 14, with this year's theme "School Days."
- Both libraries will be closed on Thursday, March 16 for In-Service Day.
- Food for Fines Program kicks off National Library Week on Saturday, April 8.

Presentation of Current Statistics:

- Abigail provided February 2017 circulation reports for Beaverton City Library (BCL).

WCCLS Report: by Abigail Elder, Library Director

- Abigail reported that WCCLS Policy Group has not settled yet on waiving fines retroactively.
- The top three titles on the holds list for February was distributed to the Board.

Committee Reports: by Abigail Elder, Library Director

Beaverton Library Foundation: The Foundation is looking for new board members to join the group. The Foundation, Friends, and Library Advisory Board will meet on April 12 at BCL-Main, Meeting Room B. Abigail has invited library division managers to present a show-and-tell of their department.

New Friends of the Library: Friends of BCL Book Corner renovations include a front door with windows. The store has its grand reopening on April 8.

Teen Library Council (TLC): by Nikki Kolpakov, TLC Liaison

- TLC voted for teen summer reading artwork for grades 6 – 12.
- The Poetry Coffeehouse is on Thursday, April 27, 6 – 7:30 p.m. at BCL-Main. The poetry winners will be announced at the event.
- A teen survey was taken to find ways to increase attendance in the Teen Room. Results are: more study space, natural lighting and additional chairs by windows, study group table, vending machine, coffee, tea and water.

Old Business:

- Abigail distributed a draft of the library board's annual report to the board for review. Abigail and the Chair will present to city council on Tuesday, April 18 at 6:30 p.m. and she invited the Board to attend.
- A Proclamation will be signed by the Mayor on Tuesday, Monday, April 11 for National Library Week.

New Business:

- Abigail will present the library's Fiscal Year 2017-18 proposed budget to the Mayor and finance director on Monday, March 20.
- Abigail distributed a handout with January and February eBook statistics comparing Cloud Library and OverDrive.
- The comment cards for February will be emailed to the Board members.

Set Date for Next Library Advisory Board Meeting:

- The next board meeting is scheduled for Wednesday, April 12, 2017, at 6:30 p.m. in the Library Meeting Room B, first floor at BCL-Main.

Call For Agenda Items for Future Advisory Board Meetings:

- Social Worker in the Library
- Library Circulation Statistics
- Library of Things

Adjournment:

- There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: John Henshell, Vice-chair
Date Approved: