



Beaverton City Library

**LIBRARY ADVISORY BOARD
MEETING MINUTES
MAY 10, 2017**

Present:

Gautam Kottapalli, Chair
John Henshell, Vice-chair
Maureen Inouye-Harrison
Nancy Nkiwane
Saraswathi Rajkumar
Brad Schrock
Pamela Wagoner
Julie Emanuel, Support Specialist II

Absent:

Abigail Elder, Library Director

Guests:

Victoria Campbell, Youth Services Manager
Melissa Little, Circulation Manager
Lauren Vogler and Avonlea Allred – Teen Library Council (TLC) Liaisons

Chair Gautam Kottapalli called the meeting to order at 6:32 p.m.

Read and Approve Minutes of April 12, 2017, Meeting:

- Chair Gautam Kottapalli called for the approval of the April 12 minutes. Brad Schrock MOVED and Pam Wagoner SECONDED the MOTION. It was approved by the Board members.

Public Forum:

- There was no public forum.

Council Liaison's Report:

- There was no council liaison report.

Report: by Melissa Little on behalf of Abigail Elder, Library Director

General Comments and Information:

- **Food for Fines:**
 - BCL–Main collected 4,039 pounds (last year: 3,492).
 - Murray Scholls collected 1,325 pounds (last year: 1,093).
- **Children’s Reading and World Languages:**
 - BCL was awarded a \$40,000 grant from Library Services and Technology Act to expand children’s books in a variety of world languages. A reception was held on Friday, April 7, at the main library with over 50 community partners attending.
- **Adult Services Programs:**
 - Oregon Humanities Conversation Project: “The Space between Us” was held on Wednesday, April 5.
 - Art of the Story had 170 attendees. Its popularity grows each year!
 - Luke-Dorf social service outreach began on Thursday, April 13, 12:00 to 4:00 p.m. at the main library, the second and fourth Thursday of each month.

Presentation of Current Statistics:

- April 2017 circulation reports were provided to the Board.
- The Board would like to receive both circulation reports each month.

WCCLS Report: by Melissa Little on behalf of Abigail Elder, Library Director

- Starting May 8, WCCLS patrons can reserve admission passes to “Cultural Pass” online. 833 passes have already been booked and the Wings and Waves Water Park has been reserved through June!
- Top three titles on the holds list as of May 3 was distributed to the Board.

Committee Reports: by Melissa Little on behalf of Abigail Elder, Library Director

- The Board agreed they would like to invite a liaison from The Foundation and Friends to attend Library Advisory Board meetings monthly, and have a library liaison attend their board meetings. The Board would like to discuss further next month.

Teen Library Council (TLC): by Lauren Vogler and Avonlea Allred, TLC Liaisons

- The Board was delighted to hear an annual report of TLC activities, given by members Lauren and Avonlea. They played the video “Build a Better World” that TLC submitted to a statewide competition for 2017 Summer Reading Program.
- Across the district, TLC plan, promote, and help out with teen and children’s library programs. TLC members participate throughout the year in several events at the library and work as a team to gain leadership experience.

Old Business:

- **Overdue Fines:**

WCCLS Policy Group approved new fine rates beginning:

June 1:

- Children’s materials have **no fines**.

July 1:

- DVDs, Blu-rays, and Video Games went from \$1 to **25¢ per day**.
- Print materials went from 15¢ to **25¢ per day**.

- The library budget hearing is scheduled on Thursday, May 25.
- The Library Advisory Board presented their annual report to city council on Tuesday, April 18. The Library received praise by the Mayor and city councilors.
- The Mayor declared the week of April 9 – April 15 to be National Library Week. Melissa and Chair Kottapalli were present to accept the proclamation on April 11.
- The Board reviewed April’s Comment Cards.

New Business:

- Murray Scholls Update: by Victoria Campbell, Youth Services Manager
 - Victoria reported that beginning February 2016 the branch manager position was re-classified to a branch library supervisor reporting to the circulation manager.
 - Some circulation on-call staff work both buildings which helps with vacancies, especially at the branch. We are starting to share other staff.
 - The branch youth services librarian position and two new 30-hour youth services reference assistants now report directly to Victoria. Managing Youth Services at the Branch aids consistency at both library locations for youth programs.
 - Having Youth Services at Main and Murray Scholls helps provide for a consistent patron experience at desks and programs.

Set Date for Next Library Advisory Board Meeting:

- The next board meeting is scheduled for Wednesday, June 14, 2017, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

Call For Agenda Items for Future Advisory Board Meetings:

- Social Worker in the Library
- Library Circulation Statistics
- Library Budget
- Library of Things
- Foundation and Friends Liaison

Adjournment:

- There being no further business, the meeting was adjourned at 7:54 p.m.

Respectfully submitted by:

Julie Emanuel, Support Specialist II

APPROVED BY: Gautam Kottapalli, Board Chair
Date Approved: