



Beaverton City Library

LIBRARY ADVISORY BOARD MEETING MINUTES FEBRUARY 14, 2018

Present: Gautam Kottapalli, Chair, John Henshell, Vice-Chair, Maureen Inouye-Harrison, Nancy Nkiwane, Tya Ping, Sara Rajkumar, Brad Schrock, Pam Wagoner, Abigail Elder, Library Director, Julie Emanuel, Support Specialist II

Absent: Mark Fagan, Council Liaison

Guests: Areebah Zaidi, Teen Library Council (TLC)

Chair Gautam Kottapalli called the meeting to order at 6:32 p.m.

Approve Minutes of January 8, 2017, Meeting:

- Chair Gautam Kottapalli called for the approval of the January 8 minutes. Brad Schrock moved and Pam Wagoner seconded the motion. It was approved by the Board members with the correction of adding Tya Ping to those present.

Public Forum:

- There was no public forum.

Council Report : by Councilor Mark Fagin:

- There was no council liaison report.

Beaverton Library Foundation Report: by Gautam Kottapalli

- The Beaverton Library Foundation is deliberating if they will continue to host the New Year's Eve event at the Beaverton City Library-Main or focus more on solicitation letters for donations from past donors.

New Friends of Beaverton City Library Report: by Maureen Inouye-Harrison

- New Friends of Beaverton City Library recently held their annual retreat and discussed the following topics:
 - Request additional volunteers at the Book Corner.
 - Have a Book Corner volunteer update Facebook.
 - Community Outreach.
 - Property improvement: Paint and relocate the Book Corner's sign in the front yard.
- Friends are recruiting for a new manager.

Teen Library Council (TLC): by Areebah Zaidi, TLC Liaison

- TLC are discussing having more big events yearly at BCL-Main.
- The Teen Poetry Coffee House event will be held in May.
- TLC is organizing this year's video competition for summer reading.
- Areebah ask for the Board's input of creating new events. The Board suggested a talent show and theatre productions.

Old Business:

- January comment cards were distributed and discussed.
- **Authorization for Trust Fund Expenditures:** Library Trust Fund Financial Statements dated December 31, 2017, were provided to the Board.

Abigail requested authorization to expend \$48,472 from the Library Trust Fund. These funds were donated by New Friends and a "Wish List" was approved in November 2017 to purchase the items listed for both branches. A copy of the "Wish List" was provided to the Board.

- Chair Gautam Kottapalli called for the approval to expend \$48,472 from the Library Trust Fund. Brad Schrock MOVED and Maureen Inouye-Harrison SECONDED. It was approved by the Board members.

New Business:

- Abigail distributed copies of the WCCLS 2016-17 Year in Review.
- Eva Calcagno, Director of WCCLS, retires at the end of this month.
- Abigail provided a Homelessness Facts handout and discussed the library's roll with the Board.

Library of Things Update:

- Abigail distributed a list of items being considered for the new Library of Things collection.

Set Date for Next Library Advisory Board Meeting:

- The next board meeting is scheduled for Wednesday, March 14, 2018, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL-Main.

Call For Agenda Items for Future Advisory Board Meetings:

- Partnership Policy
- Social Worker in the Library
- Incorporate Library of Things into Library's Collection Development Policy
- Library Bylaws
- Phone Policy

Adjournment:

- There being no further business, the meeting was adjourned at 8:05 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: Gautam Kottapalli , Board Chair
Date Approved: