



**LIBRARY ADVISORY BOARD
MEETING MINUTES
February 13th, 2019**

Present: John Henshell, Chair; Brad Schrock, Vice-Chair; Maureen Inouye-Harrison; Sara Rajkumar; Pam Wagoner; Gautam Kottapalli; Andrew Love; Mark Fagin, City Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

Absent: Kathleen George

Guests: Jamison Hanson, Teen Library Council

Chair John Henshell called the meeting to order at 6:00 p.m.

Approval of Minutes from October 10th, 2018 Meeting:

- Chair John Henshell called for the approval of the January 9th, 2019 minutes. Gautam Kottapalli MOVED and Pam Wagoner SECONDED the motion to approve the minutes as written. Motion CARRIED.

Public Forum: None

Council Report: Mark Fagin reported to the Board about the Proud Ground Land Trust which gave a presentation to City Council the previous evening. The Proud Ground Land Trust works with mortgage-ready citizens to help them bridge the gap between their borrowing limitations and the cost of local housing. Mark Fagin also reported that the City Council approved their top ten priorities from their recent retreat.

Partner Reports:

Beaverton Library Foundation: Glenn Ferdman reports that the Foundation voted in a new member last week who should be a great fit to help the Foundation meet their new goals. The Foundation has also been approached by a person interested in membership who works in the local banking industry. The Foundation's current treasurer recently submitted their resignation.

New Friends of the Beaverton City Library: Maureen Inouye-Harrison reported the New Friends will receive the Library's Wish List in a calendar format. This new calendar format will help both the Library and the New Friends plan for the year.

Teen Council Report: Jamison Hanson reported that the Teen Council's submission for the county-wide summer reading video contest is coming along nicely. The Teen Council was able to successfully record the voice-over and stop-motion animation for their entry. The theme for this year's Summer Reading is "Universe of Stories."

New Business:

- **Preparing for Library Advisory Board Report to City Council in April:** John Henshell asked the Board to help choose and prioritize what the Board wants to highlight in their annual presentation to the City Council this April. The Board decided to focus on the Library of Things, the Library's new hours, and One Book, One Beaverton. The Board will spend some time during their meeting in March meeting to focus on crafting this annual report for the Council.
- **The Director's Report:** Glenn Ferdman gave the Board some background about the Library's ongoing Space Plan and reported that the Management Team has identified two areas to operationalize, both on the second floor in the Adult Services area. One is to create a "Maker Space" in the previous computer classroom. The Second is to create three study rooms in what is currently the Adult Reference Area. Reference books currently shelved there will be interfiled for circulation with the Adult collection. Glenn Ferdman then reported that the Library's new Building Monitors have proven to be a very positive addition to the library staff and community. The two Building Monitors were hired to help create a safe and welcoming Library. One of the Library's Building Monitors, Larry Green, happened by the Board meeting, and the Board asked him a few questions. Glenn Ferdman also reported to the Board about the progress of the Library's Employee Engagement Survey. Administered by Gallup for the City of Beaverton, this initial survey will be the baseline for subsequent annual surveys. Division managers are in the process of discussing the survey results with staff to develop a one page summary/report of steps to take to increase employee engagement.

Comment Cards: The Board reviewed nineteen comment cards from Main and Murray-Scholls for December 2018, and January/February 2019.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, March 13th, 2019, at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

Future agenda items: Preparing for the April Advisory Board Report to City Council and the Library Phone Policy.

Adjournment:

- There being no further business, the meeting was adjourned at 7:35 p.m.

Respectfully submitted by:
Glenn Ferdman, Library Director



APPROVED BY: