



**LIBRARY ADVISORY BOARD
MEETING MINUTES
May 8th, 2019**

Present: John Henshell, Chair; Brad Schrock, Vice-Chair; Maureen Inouye-Harrison; Sara Rajkumar; Pam Wagoner; Gautam Kottapalli; Kathleen Allen; Andrew Love; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

Absent: Mark Fagin, City Council Liaison

Guests: Jamison Hanson and Ann Moorhead, Teen Library Council; Melissa Little, Circulation Manager

After a group photo was taken, Chair John Henshell called the meeting to order at 6:10 p.m.

Approval of Minutes from April 10th, 2019 Meeting:

- Chair John Henshell called for the approval of the April minutes with a minor correction. Kathleen Allen MOVED and Gautam Kottapalli SECONDED the motion to approve the minutes as revised. Motion CARRIED.

Public Forum: None

Council Report: None

Partner Reports:

Beaverton Library Foundation: Gautam Kottapalli reported the Foundation's continues to recruit new members and is working on new marketing material.

New Friends of the Beaverton City Library: Maureen Inouye-Harrison reported the New Friends did not meet in April and that they continue to meet their financial goals.

New Business: Patron feedback to new library hours was reviewed and discussed. Circulation Division Manager Melissa Little presented comparative gate count, incident, and circulation data. Board agreed to continue to review and monitor any negative effects of the new hours but concluded the change in Library hours has been a success.

Teen Library Council: Ann Moorehead and Jamison Hanson co-presented their Annual Report to the Board. Highlights include great turnout for the Teen Art Show and plans to start a Teen Library Council pod-cast next year.

Director's Report: Glenn Ferdman reported on the hiring process for the open Adult Services Manager and Circulation Supervisor positions. He also discussed the progress of the Library's Space Plan and new Maker Space. Additionally, Glenn Ferdman touched upon the Library's budget presentation to City Council, collaboration with Home Plate youth services to get books to teens with no permanent residence, the possibility of a "grab and go" collection at the Beaverton Transit Center, the Incident Response Team's work on a service animal brochure, and devising a mentorship program amongst staff to help with staff retention.

Comment Cards: The Library Advisory Board read 12 patron comment cards for the month of April.

Set Date for Next Library Advisory Board Meeting:

- The Library Advisory Board will be meeting with the Library Foundation and the New Friends of the Beaverton City Library for their joint meeting on Monday, June 10th from 6-8pm in Meeting Room B.
- The next Board meeting is scheduled for Wednesday, June 12th, 2019 at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

Future agenda items:

Adjournment:

- There being no further business, the meeting was adjourned at 7:30 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

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| APPROVED BY: |
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