



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
June 12th, 2019**

**Present:** John Henshell, Chair; Brad Schrock, Vice-Chair; Sara Rajkumar; Pam Wagoner; Kathleen Allen; Andrew Love; Mark Fagin, City Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

**Absent:** Maureen Inouye-Harrison; Gautam Kottapalli

Chair John Henshell called the meeting to order at 6:02 p.m.

**Approval of Minutes from May 8<sup>th</sup>, 2019 Meeting:**

- Chair John Henshell called for the approval of the May 8th minutes. Minor corrections were advised. Kathleen Allen MOVED and Brad Schrock SECONDED the motion to approve the minutes as revised. Motion CARRIED.

**Public Forum:** None

**Council Report:** Mark Fagin gave the board updates on a number of city projects including ground breaking for the new hotel near The Beaverton Building and the opening of the Westgate Apartments. Fundraising continues for the Arts Center and Council Fagin reported that the budget cycle is done.

**Partner Reports:**

**Beaverton Library Foundation:** The Foundation continues to re-group and recruit new members. They have set a robust fundraising goal to be reached over a 3-5 year period.

**New Friends of the Beaverton City Library:** The Friends report another record breaking year of raising funds for the Library. Their semi-annual book and media sales have proven to be very successful.

**New Business:**

- **Library Phone Policy:** Chair John Henshell brought in a draft sentence for the Board to consider: "Patrons may use library phones for brief, local calls." The Board agreed on the wording. Sara Rajkumar MOVED to take the language to the Management Team, and Kathleen Allen SECONDED. Glenn Ferdman will take the policy language to the Management Team for consideration.
- **Director's Report:** Glenn Ferdman answered questions about the Library's new pronoun ribbons for staff. Glenn Ferdman reported on a new proposed

Grab-and-Go collection at the Beaverton Transit Center, a new team of staff at the Library focused on customer service, and that the Library's Incident Response Committee has finished their review of the Library's Use Policy. Glenn Ferdman reported that the Space Plan continues to unfold and that the library is currently looking at having a coffee kiosk in the lobby of the Main location. Summer Reading is underway for both children and adults, Murray-Scholls will now be a drop-off location for ballots, and the Main Library is working on a Volunteer Recognition wall similar to the Foundation's Donor Wall in the lobby.

- **Board Mission Statement Review:** Chair John Henshell read the Library Board's Mission Statement, and the Board discussed. Council Mark Fagin also gave the Board a quick review of the city's budget process and how the Board can be involved in budget amending.

**Review of Comment Cards:** The Board read thirteen comment cards.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, July 10th, 2019 at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

**Future agenda items:** Teen and Children

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:34 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>