



**LIBRARY ADVISORY BOARD
MEETING MINUTES
October 9th, 2019**

Present: John Henshell, Chair; Maureen Inouye-Harrison; Sara Rajkumar; Pam Wagoner; Kathleen George; Gautam Kottapalli; Mark Fagin, City Council Liaison; Alicia Beatty, Teel Library Council; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

Absent: Brad Schrock, Vice-Chair; Andrew Love

Chair John Henshell called the meeting to order at 6:02 p.m.

Introductions:

Approval of Minutes from September 11th, 2019 Meeting:

- Chair John Henshell called for the approval of the September 11th, 2019 minutes with some grammatical changes noted. Pam Wagoner MOVED and Gautam Kottapalli SECONDED the motion to approve the minutes as revised. Motion CARRIED.

Public Forum: None

Council Report: Mark Fagin reported that the council has begun a conversation to investigate changing the city's charter. All non-contentious issues have been discussed. The Council will have a facilitator from Portland State University to help work on the bigger issues at a future meeting, currently scheduled for November 5th, 2019. Mark Fagin also reported on the success of the Safe Parking program.

Partner Reports

Beaverton Library Foundation: Gautam Kottapalli reported that the Foundation and the New Friends are exploring merging into one organization. The Foundation also has plans to look at past donations and to brainstorm future efforts. Beginning in January 2020, Gautam Kottapalli will serve on the Foundation Board.

New Friends of the Beaverton City Library: Maureen Inouye-Harrison reported that the Book& Media Sale is underway, and the December meeting will focus on future goals. Beginning in January 2020, Maureen Inouye-Harrison will serve on the New Friends of the Beaverton City Library Board.

Teen Library Council: Alicia Beatty reported that the Teen Library Council is looking into hosting a library podcast and gearing up for the Teen Art Show on November 6th.

Comment Cards: The Board read and reviewed 16 Comment Cards from patrons.

New Business:

- **Director's Report:** Glenn Ferdman presented his Director's Report to the Board.
- **The Exclusion Matrix:** Glenn Ferdman gave the Board some background about the Library's exclusion matrix and how staff uses it to determine how long to exclude a patron from the library for unacceptable behavior. The Board had questions concerning data around exclusions, and Glenn Ferdman will bring more data to the next Board meeting.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 13th, 2019 at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

Future agenda items:

Adjournment:

- There being no further business, the meeting was adjourned at 7:33 pm.

Respectfully submitted by:

Glenn Ferdman, Library Director

APPROVED BY: