



**LIBRARY ADVISORY BOARD
MEETING MINUTES
December 11th, 2019**

Present: John Henshell, Chair; Brad Schrock, Vice-Chair; Maureen Inouye-Harrison; Sara Rajkumar; Kathleen Allen; Gautam Kottapalli; Andrew Love; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

Absent: Pam Wagoner

Guests: Patrick O'Claire, Finance Director for the City of Beaverton; Helena Lieu, Teen Library Council

Chair John Henshell called the meeting to order at 6:00 p.m.

Approval of Minutes from November 13th, 2019 Meeting:

- Chair John Henshell called for the approval of the November 13th, 2019 minutes. Kathleen Allen MOVED and Maureen Inouye-Harrison SECONDED the motion to approve the minutes as written. Motion CARRIED.

Public Forum: None

Council Report: None

Partner Reports :

Beaverton Library Foundation: none

New Friends of the Beaverton City Library : none

Teen Library Council: Helena Lieu reported that the Teen Library Council's podcast will be released soon and that the Teen Library Council is working on a designated Teen Collaborative Workspace for the Teen room.

New Business:

- **Budget Overview:** Finance Director Patrick O'Claire presented an overview of the Library budget and the city's budget process to Board members. Patrick O'Claire answered Board member's questions about existing review systems, the budget cycle, and how the Board can best represent the library during the budget process.
- **Director's Report:** Glenn Ferdman reported that the feasibility study to look at absorbing The Book Corner's operations into the Main Library building is underway and that he expects the feasibility phase to last about 4 months.

- **Election of new Board officers:** Glenn Ferdman called for the election of new officers for the upcoming 2020 year. John Henshell was re-elected Chair, and Kathleen Allen was elected Vice-Chair.
- **Comment Cards:** The Board members read aloud 7 comment cards.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, January 8th, 2020 at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

Future agenda items : January 2020: Rules of Use Policy

February 2020: WCCLS Director

March 2020: Board presentation to City Council

Adjournment:

- There being no further business, the meeting was adjourned at 7:37 pm.

Respectfully submitted by:

Glenn Ferdman, Library Director

APPROVED BY: