



**LIBRARY ADVISORY BOARD
MEETING MINUTES
January 8th, 2020**

Present: John Henshell, Chair; Kathleen Allen, Vice-Chair; Andrew Love; Brad Schrock; Sarah Larson; Glenn Ferdman, Library Director; and Kristin Fidler, Support Specialist II

Absent: Sara Rajkumar

Guests: Michele Caldwell, Technical Services Manager; Victoria Campbell, Youth Services Manager; Melissa Little, Circulation Manager; Dawn Borgardt, Adult Services Manager

Chair John Henshell called the meeting to order at 6:03 p.m.

Introductions:

Approval of Minutes from the December 11th, 2019 Meeting:

- Chair John Henshell called for the approval of the December 11th, 2020 minutes. John Henshell corrected minutes to say that Glenn Ferdman conducted the Chair and Vice-Chair elections. Kathleen Allen MOVED and Brad Schrock SECONDED the motion to approve the minutes as revised. Motion CARRIED.

Public Forum: None

Council Report: None

Partner Reports :

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation president resigned as of December 31st, 2019. The Foundation now has two co-interim presidents and continues its efforts to recruit new members. The Foundation plans to host a spring fund-raising event.

New Friends of the Beaverton City Library : Michele Caldwell, staff liaison for the New Friends, reported that the New Friends gave around \$26,000 to the Library for the 2019 calendar year. Most of that went to the Maker Space. The New Friends is experiencing some member turnover.

Teen Library Council: None

New Business:

- **Rules of Use Policy:** Glenn Ferdman presented the Rules of Use Policy to the Board and provided background about the evolution, crafting, and vetting of the policy to reach its current form. The Board had questions about how the policy is

used and staff training around the policy. Questions were answered by Glenn Ferdman and the Management Team. The Board will revisit the Rules of Use Policy Language at their next meeting in February 2020.

- **Director's Report:** Glenn Ferdman reported that city and Tri-Met have reached an agreement about the Library's new Grab & Go collection to be installed at the Beaverton Transit Center. The collection hopes to go live in March 2020. Glenn Ferdman also reported that a feasibility study to incorporate the Book Corner's operations into the Main Library building is underway.
- **Advisory Board Meeting dates for 2020:** Because of some scheduling conflicts with library hours and Board meetings, the Board agreed to meet on March 11th, 2020 offsite, and the Board will meet on Wednesday, November 4th instead of on Veterans' Day, Wednesday, November 11th.
- **Comment Cards:** The Board read and reviewed 7 comment cards from patrons.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, February 12th, 2020 at 6:00 p.m., in the Administrative Conference Room on the second floor at the main library.

Future agenda items :

- WCCLS Manager, Lisa Tattersall will present at the Advisory Board's February 2020 meeting.

Adjournment:

- There being no further business, the meeting was adjourned at 7:34 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: