



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
March 11<sup>th</sup>, 2020**

**Present:** John Henshell, Chair; Kathleen Allen, Vice-Chair; Andrew Love; Sara Rajkumar; Sarah Larson; Lacey Beaty, Councilor; Glenn Ferdman, Library Director

**Absent:** Brad Schrock

Chair John Henshell called the meeting to order at 6:07 p.m.

**Approval of Minutes from the December 11<sup>th</sup>, 2019 Meeting:**

- Chair John Henshell called for the approval of the December 11<sup>th</sup>, 2020 minutes. Andrew Love corrected minutes to say that the March meeting would be held in "Conference Room 150," and not "Suite 150." Sara Rajkumar MOVED and Sarah Larson SECONDED the motion to approve the minutes as revised. Motion CARRIED.

**Public Forum:** None

**Partner Reports :**

**Council Report :** Councilor Beaty mentioned there will be no City Council meeting on 3/10/20. There were 14 applicants for the new judge's position and 7 interviews have been scheduled with the City Council, Human Rights Committee and Diversity Advisory Board, plus a meeting and greet with the public for the top 3 candidates. Proposed changes to the City charter are occupying a lot of the Council's time. There will be five Budget Committee meetings held in May to review and approve the City's FY21 budget.

**Chair:** Chair John Henshell mentioned that KATU website is promoting the library's upcoming spring break programs.

**Beaverton Library Foundation:** Glenn Ferdman reported that the response to the Foundation's appeal letter, sent in December 2019, has been good. And the total amount raised was approximately \$6,000. Those funds will go towards the purchase of a library bookmobile, to help extend the library's reach to underserved parts of the City. The Foundation's 2019 taxes are also being prepared.

**New Friends of the Beaverton City Library :** None. Board requested director Ferdman solicit Michele Caldwell (library liaison to the New Friends') assistance in recruiting a replacement New Friends liaison to the LAB.

**Teen Library Council:** None

**Chair:** John Henshell mentioned that a new LAB member addition is imminent.

**Old Business :**

**Rules of Use Policy :** Councilor Beaty asked where the Rules for Use are posted. Glenn Ferdman replied they are on the library website, on the front door and on the 2<sup>nd</sup> floor near the computers.

John suggested numerous grammatical corrections and will submit them under separate cover.

Other suggested edits and suggestions: John: Par. 1: strike “or using profanity,” as it is mentioned in Par. 2. John: Par. 6: Add back “strong perfume.” Councilor Beaty: submit Rules for Use to Diversity Advisory Board for vetting.

**New Business:**

**Budget Review:** Andrew provided copy with suggested changes to the narrative section. Sarah Larson inquired where proceeds from the Friends books sale go. Glenn Ferdman responded that proceeds go to the Friends who then contribute funds to the library Trust Fund.

**Preparations for Board presentation to City Council :** John inquired about obtaining a list of available City Council dates in April at which the Board could present. Glenn said he would check with the City Recorder, Cathy Jensen. LAB agreed to meet on March 25<sup>th</sup> at 6:30pm at the Library to work on the presentation.

**Director’s Report:** Library director Glenn Ferdman delivered the director’s report.

**Review of Comment Cards :** Board reviewed comment cards.

**Call for Future Agenda Items:** None. Next meeting: April 8th, 2020 at 6:00 PM in the Admin Conference Room at the Main Library.

**Adjournment:** There being no further business, the meeting was adjourned at 7:38 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>

**PUBLIC FORUM**

**PARTNER REPORTS**

- City Council Report
- Beaverton Library Foundation

- New Friends of Beaverton City Library
- Teen Library Council

#### OLD BUSINESS

- Rules of Use Policy

#### NEW BUSINESS

- Budget Review
- Begin preparations for Board presentation to City Council
- Director's Report-Glenn Ferdman
- Review Comment Cards

#### CALL FOR FUTURE AGENDA ITEMS

- Next meeting: April 8th, 2020 at 6:00 PM in the Admin Conference Room at the Main Library.

ADJOURN

