



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
June 10<sup>th</sup>, 2020**

**Present:** John Henshell, Chair; Kathleen Allen, Vice-Chair; Sara Rajkumar; Mei Wong; Sarah Larson; Brad Schrock; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

**Absent:** Lacey Beaty, City Council Liaison

**Guests:** none

Chair John Henshell called the meeting to order at 6:01 p.m.

**Approval of Minutes from May 13th, 2020 Meeting:**

- Chair John Henshell called for the approval of the May 13th, 2020 minutes. Kathleen Allen MOVED to approve and Sarah Larson SECONDED the motion to approve the minutes as written. Motion CARRIED.

**Public Forum:** None

**Council Report:** None

**Partner Reports**

**Beaverton Library Foundation:** Glenn Ferdman reported that the Foundation is meeting in July to discuss fundraising with the hopes of purchasing a Library Book Mobile with WIFI hotspot capability.

**New Friends of the Beaverton City Library:** Kathleen Allen reported that the New Friends have started taking donations again and are discussing plans for a limited re-opening of the Book Corner. The New Friends will again help fund the Summer Reading program and poetry contests this year. They are also looking at how to boost their on-line sales.

**New Business:**

- **Director's Report:** Glenn Ferdman reported that more staff are returning to the library building as the library begins to provide some services to the public during the COVID-19 closure. The BCL To Go service will go from three days a week to five days a week. The initial roll-out of BCL To Go targeted members of the community who are most in-need. Glenn Ferdman also reported that

work is underway to set up a computer lab in the Cathy Stanton Conference Room to provide internet access and printing services. The target date for opening the modified computer lab is late June or early July. Plans are also being explored for limited access to library materials most likely by appointment. The library has found a contractor to oversee the build-out of the study rooms and social worker office space. Glenn Ferdman also lauded staff for the quick creation and posting of an anti-racism resource page on the library website.

- **Contact Tracing:** Glenn Ferdman reported that as the library explores limited services to the public in the Main library, asking patrons for voluntary contract tracing information will be part of re-opening plans. Board members had many questions about how this might work, and Glenn Ferdman shared advice from a Beaverton City attorney.
- **Musical Bench:** Glenn Ferdman reported that the Main Library has been chosen by the Downtown Beaverton Association as a location for a temporary, 5-year Musical Bench art installation. Board members chose a preferred location out of three possibilities outside of the library.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, July 8th, 2020 at 6:00 p.m., on the Microsoft Teams meeting platform. Information about how to access the meeting will be published one week prior.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:28 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>