



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
October 14th , 2020**

**Present:** John Henshell, Chair; Kathleen Allen, Vice-Chair; Sara Rajkumar; Mei Wong; Andrew Love; Sarah Larson; Brad Schrock; Alicia Beatty, Teen Library Council; Glenn Ferdman, Library Director; Kristin Fidler, Administrative Assistant

**Absent:** Lacey Beaty, City Councilor

**Guests:** Jennie Chamberlin, Adult Services Librarian & Anne LaVallee, Adult Services Reference Assistant

Chair John Henshell called the meeting to order at 6:04 p.m.

**Approval of the September 9<sup>th</sup>, 2020 Advisory Board minutes:** Chair John Henshell called for the approval of the September 9<sup>th</sup>, 2020 minutes. Vice-Chair Kathleen Allen MOVED and Mei Wong SECONDED the motion to approve the minutes as written. Motion CARRIED.

**One Book, One Beaverton presentation:** Adult Services Librarian Jennie Chamberlin and Reference Assistant Anne LaVallee presented the book title for the 2021 One Book, One Beaverton community reads program. Copies of the book will be distributed to Board Members upon request.

**Public Forum:** None

**City Council Report:** None

**Partner Reports**

**Teen Library Council:** Alicia Beatty reported that the Teen Library Council is creating more online contests and events for teens because they have been popular. The Teen Art Show for 2020 will be held online and will be available for viewing for two weeks. The Teen Library Council continues to meet virtually and continues to work on their podcast.

**Beaverton Library Foundation:** Glenn Ferdman reported that the Foundation met the previous week to work on their winter appeal letter. They continue to search for funding avenues for WIFI hotspots and a library book mobile. The Foundation is still recruiting new members.

**New Friends of the Beaverton City Library:** Vice-Chair Kathleen Allen reported that the New Friends are also recruiting for new members. The Book Corner manager is leaving and a new manager has been found to take over. The New Friends approved funds for Teen Art Show prizes and has agreed to fund 22 mobile WIFI hot spots. Online sales continue to be robust, and Saturday pop-up shops continue.

### New Business:

- **Boards & Commissions recruiting process:** Chair John Henshell shared that two alternative candidates for the board have been selected and recommended to the Mayor for approval. Once approved these two new members will serve as alternates starting in January 2021.
- **Director's Report:** Glenn Ferdman reported that managers and staff continue to focus on forming re-opening plans with no firm date for opening set yet. Library curbside service just served its 15,000th appointment and the hybrid model of appointments and walk-up services is working well. The Washington County Elections office is partnering with the library to provide on-site ballot boxes at both locations for the days leading up to the November 3<sup>rd</sup> general election. A permanent ballot box has been installed on Hall Blvd across from the Main library. The buildout for the Main library's new study rooms and social worker office will begin soon. The feasibility study to incorporate the Book Corner into the Main library is complete. Areas in the Main library have been identified for the Book Corner to have a presence with funds coming from the potential sale of the Book Corner building.
- **Kudos:** Board members thanked the library staff for their hard work and expressed how impressed they have been with the walk-up and appointment curbside service.

### Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 4<sup>th</sup>, 2020 at 6:00 p.m. over the Zoom.gov virtual platform.

### Adjournment:

- There being no further business, the meeting was adjourned at 7:14 pm to allow board members to attend the Voters' Forum that began at 7pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>