

**LIBRARY ADVISORY BOARD
MEETING MINUTES
November 4th, 2020**

Present: John Henshell, Chair; Kathleen George, Vice-Chair; Brad Schrock; Sara Rajkumar; Sarah Larson; Andrew Love; Mei Wong; Glenn Ferdman, Library Director; Arvin Mirtorabi, Teen Library Council liaison; and Kristin Fidler, Administrative Assistant

Absent: Lacey Beaty, City Council Liaison

Guests: none

Chair John Henshell called the meeting to order at 6:04 p.m.

Introductions:

Approval of Minutes from October 14th, 2020 Meeting:

- Chair John Henshell called for the approval of the October 14th, 2020 minutes. Sarah Larson MOVED and Sara Rajkumar SECONDED the motion to approve the minutes as written. Motion CARRIED.

Public Forum: None

Council Report: None

Partner Reports

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation continues to work on an appeal letter which should be ready to send out within a week or two. The library continues to negotiate with the City on behalf of the Foundation to customize an older police department radar van for use as a library bookmobile.

New Friends of the Beaverton City Library : Vice Chair Kathleen George reported that the New Friends have 4 prospective Board members and have changed the bylaws to expand the Board. Two members are currently leaving. The New Friends' biggest concern is where to conduct operations should their current location be sold. Some aspects of operation could take place in the Main library, but more space for storing books and on-line sale activities are still needed.

Teen Library Council: Arvin Mirtorabi reported that the Teen Library Council members have been meeting virtually for game nights and book clubs. The Teen Art show is up until November 18th, and a new podcast focusing on books and movies is ready.

Old Business:

- **Exclusion Matrix:** Glenn Ferdman shared the approved changes to the Exclusion Matrix with the board. The board had a few questions about some of wording within the Matrix but accepted the Exclusion Matrix as written.

New Business:

- **Director's Report:** Glenn Ferdman reported that ballot boxes for the November election are available at both library locations and a permanent ballot box has been installed adjacent to the Main library on SW Hall Blvd. The Advisory Board has two possible alternates joining in 2021 pending approval by the mayor. On January 1st the new city charter will be in place with a councilor-manager form of government. Interim manager interviews are underway. The library has submitted their annual statistics to the Oregon Library Association statistical report. The One Book, One Beaverton title "Just Mercy" by Bryan Stevenson has been announced to the public with an outdoor book giveaway at both locations on Saturday, November 14th. Virtual programs and events supporting One Book will take place in January 2021. Re-opening plans and activities continue with two preview days taking place to help staff determine how to make COVID-era service to the community work as safe as possible for staff and patrons. The computer lab and BCL to Go continue to be very popular with patrons. BCL to Go has served over 15,000 appointments since June 2020. The Beaverton School District awarded their annual "We Award" to The Beaverton City Library and the Washington County Cooperative Library Services teams for their work on the Youth Access Card, which automatically issues a library card to every student in the school district. The library's volunteer manager, Jennifer Johnson, passed the National Volunteer Administration exam. Jennifer Johnson will be transitioning to be the city's Diversity, Equity, & Inclusion Project Manager for 6-12 months. The work on building out the new study rooms continues, and the HVAC system at the Main library is getting updated. Glenn shared positive feedback from the Pacific Wonderlands Poetry group about Adult Services Librarian Beth Gilbert.
- **Education Topics for the Board:** Chair John Henshell asked board members what national or local topics the board would be interested in learning more about. Sarah Larson expressed an interest in learning about the affordable housing project being planned for the current community center location. Sara Rajkumar is interested in the National Library and how city taxes are used to support the Beaverton City Library. Vice Chair Kathleen George is curious about how the library has maintained relationships with the community through the internet and virtual programming.

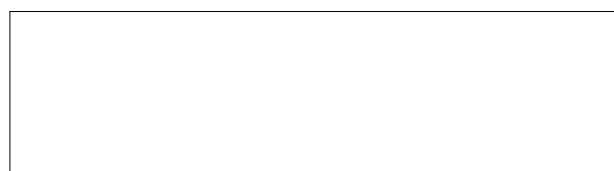
Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, December 9th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:24 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director



APPROVED BY:
