



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
April 14th , 2021**

**Present:** John Henshell, Chair; Sarah Larson; Sara Rajkumar; Mei Wong; Kathleen Perry; Cathy Wasnick; Andrew Love; Brad Schrock; Alicia Beatty, Teen Library Council; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

**Absent:** Kathleen Allen, Vice-Chair; Marc San Soucie, Council Liaison

**Guests:** none

Chair John Henshell called the meeting to order at 6:04 p.m.

**Approval of Minutes from March 10th , 2021 Meeting :**

- Sara Rajkumar called for the approval of the March 10th, 2021 minutes as written. Sarah Larson SECONDED the motion to approve the minutes. Motion CARRIED.

Chair John Henshell took a moment to review with the board the process for political candidates and ballot measure proponents to address board meetings with political information.

**Partner Reports**

**Beaverton City Council:** Marc San Soucie shared via email that the Council has been working on primarily three things this last month: pursuing American Recovery Act Funds, the city budget, and the City Manager selection.

**Beaverton Library Foundation:** Glenn Ferdman reported that the Foundation's funding of a Bookmobile is paused because the .5 FTE needed to work the Bookmobile did not get through the budget process. The funding will be attempted again with the supplemental budget in the fall. The Foundation has requested a list of other projects to fund in the meantime.

**New Friends of the Beaverton City Library:** Glenn Ferdman reported that online sales continue to be good. The New Friends are in the process of reviewing the library wish list for funding opportunities. The Book Corner store continues to operate in a scaled-back fashion because of COVID-19 concerns.

**Teen Library Council :** Alicia Beatty reported that the Teen Library Council continues to have game nights so they can socialize a bit and the Council continues to produce video tutorials and podcasts. The Teen Library Council is sponsoring a writing contest for grades 6-12 focused on Teens and their experiences during the pandemic. The Teen Library Council continues to have guests at their meetings and recently hosted some computer coders from New York City as guest speakers.

**Strategic Plan Update:** Glenn Ferdman reported that after many brainstorming sessions with staff and community partners, we now have our new Mission and Vision statements and our new list of Values and Strategic Directives. There is still plenty of work to be done to develop what these statements mean and to build our collective understanding on how they will be a blueprint for the library. The next steps for the Strategic Plan process involve sharing the new language with the City Council and other City Departments.

**Mission Statement:** The Beaverton City Library is the heart of our community, providing materials and services in welcoming environments for all to learn, discover, explore, and grow.

**Vision:** the Beaverton City Library is the foundation for an engaged and thriving community.

**Values:** Welcoming, Inclusive, Approachable, Helpful, Responsive

**Strategic Directives:**

Builds, engages with, and is embedded in the community

Expands and champions access to technology

Inclusive, responsive, and creative

The Board was excited to see language about expanding access to technology in the Strategic Directives and really liked the language “heart of the community.” Many Board members commented about the responsive and creative way the library pivoted to on-line programs and contactless materials pick-up to keep services alive during the pandemic.

**Director’s Report:** Glenn Ferdman attended the city’s virtual Town Hall meeting about the 3 construction projects on 5<sup>th</sup> Street near the Library. These projects are: fixing the city fountain (underway), developing the Book Corner lot, and developing the Community Center property. The Library will be working closely with developers and the city to mitigate any impact these projects might have on the library. Glenn Ferdman also reported that the City Council has approved the library’s re-organization plan which allows the recruitment of two new supervisors to begin. Grab & Go has opened at the Murray Scholls Branch location with 2 computer stations for walk-in patrons. Murray Scholl’s capacity is 15 patrons at one time in the building. The Main library increased its capacity to 45 patrons from 35. FOX News did a recent story about the library’s virtual story times and other virtual programs. Construction on the new study rooms at Main continues and it looks like the rooms might be completed ahead of schedule. Circulation is now at 60% of pre-pandemic levels. The Carol Anderson event had over 200 people attending. The Adult Summer Reading Program’s theme this year will be “Read to Feed” in

partnership with Meals on Wheels. The library recently hired three new on-call Reference Assistants, and we are in the process of bringing back a few on-site volunteers.

**Future agenda topics:** Looking at current Library Advisory Board by-laws to expand Vice-Chair opportunities and responsibilities and scheduling a Library Tour for Board Members once capacity in the building has increased.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, May 12th, 2021, at 6:00 p.m. over the Zoom.gov virtual platform.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:39 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>