



**LIBRARY ADVISORY BOARD
MEETING MINUTES
August 11th, 2021**

Present: John Henshell, Chair; Sarah Larson; Sara Rajkumar; Mei Wong; Andrew Love; Brad Schrock; Kathleen Perry; Cathy Wasnick; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

Absent: Kathleen Allen, Vice Chair; Marc San Soucie, Council Liaison

Guests: Sarah Keane, Visioning Action Committee; Jennie Chamberlin, Public Services Librarian

Chair John Henshell called the meeting to order at 6:00 p.m.

Approval of Minutes from Meeting:

- Andrew Love called for the approval of the August 11th, 2021, minutes with suggested grammatical corrections. Sarah Larson SECONDED the motion to approve the minutes as corrected. Motion CARRIED.

Public Forum

Visioning Advisory Board: Sarah Keane spoke to the board about the city's Visioning Survey that occurs every five years, and she encouraged the board to take the survey as well and to tell others about it.

Partner Reports

Beaverton City Council: Glenn Ferdman reported that the City Council did not approve the sale of the Book Corner property to a developer. The Council asked city staff to come back with an alternate proposal for the property.

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation is currently working with the new Volunteer Coordinator to find new members for the Foundation with a focus on new members who come with a background in fundraising. The Bookmobile plans are still on hold until the outcome of the supplemental budget process asking for .5 FTE is resolved.

New Friends of the Beaverton City Library: Andrew Love read Kathleen Allen's report stating, "Retail sales at the Book Corner have been healthy! The Book Corner dropped the requirement for appointments to shop and have continued to do good business on

Saturdays. Amazon sales stagnated for the first time in 2021, but volume is much greater than 2020 and cumulative sales are higher still. From 2020 to 2021, online sales have doubled. In July the NFBCL gave a gift of \$10,000 to the library for the items on the wish list presented by Michele Caldwell, Materials & Operations Manager, so July statistics look worse than they are because of the large expense. Overall sales are robust and growing.”

New Business:

One Book, One Beaverton: Public Services Librarian Jennie Chamberlin reported to the board about the library’s 4th annual One Book program. The title will be announced to the public in early November and there will be a book giveaway at both library locations on Saturday, November 13th. The author will speak on February 5th, 2022.

Director’s Report: Glenn Ferdman reported that the Technical Services staff is working their way through a backlog of Library of Things cataloging that had been held up by the Covid closures. Once this is done, the library will return to purchasing new items for the collection focusing on appliances, tools, electronics, musical instruments, recreational items, STEM toys, board games and puzzles for all ages. The city’s new City Manager, Jenny Haruyama, is hoping to fill the Assistant City Manager position this year. City Department Heads are acting as co-interim managers until the position is filled. The library recently hired Zach Wagman as the library’s new .5FTE Volunteer Manager. The final round of recruitment for the new Reference Supervisor position is happening, and the library is in the process of recruiting a bi-lingual Reference Assistant. The new study rooms (called “study cubes” because the walls don’t go all the way up to the ceiling) are almost ready for use. The library’s WIFI expansion project is almost complete which will extend free 24/7 WIFI into the adjacent city lots. Monday and Thursday open service hours are returning to Murray Scholls. Summer reading concluded on August 31st and was a big success. All in-person library programs were cancelled for the month of September due to the rise of Delta variant Covid cases. The opening of the Makerspace is still on hold with a revised opening date of December 2021. A new city policy goes into effect on September 19th requiring city staff to either provide proof of Covid vaccination or staff must wear N-95 mask while on duty. A similar policy is in place for the City of Hillsboro and Tigard employees.

6 comment cards were discussed.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, October 13th, 2021, at 6:00 p.m. over the Zoom.gov virtual platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:31 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: