



**LIBRARY ADVISORY BOARD
MEETING MINUTES
October 13th, 2021**

Present: John Henshell, Chair; Kathleen Allen, Vice Chair; Sarah Larson; Sara Rajkumar; Mei Wong; Andrew Love; Brad Schrock; Kathleen Perry; Cathy Wasnick; Marc San Soucie, Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

Absent: none

Chair John Henshell called the meeting to order at 6:02 p.m.

Approval of Minutes from Meeting:

- Sarah Larson called for the approval of the September 8th, 2021 minutes as written. Sara Rajkumar SECONDED the motion to approve the minutes. Motion CARRIED.

Public Forum : none

Partner Reports

Beaverton City Council: Marc San Soucie reported that the council will be having their joint meeting with the Tualatin Hills Parks & Rec Board on October 26th to discuss the development of a downtown parks plan. The council is also working on coordinating the deployment of the Metro area bond money with the American Rescue Plan Act (ARPA) money. The council will be reaching out to the public for ideas

Beaverton Library Foundation: Glenn Ferdman reported that the latest Volunteer Verb newsletter included a call for Foundation volunteers with fund-raising experience to help the Foundation. The Foundation's Fall Appeal letter will be going out to donors who have contributed in the past soon.

New Friends of the Beaverton City Library: Vice Chair Kathleen Allen highlighted the ways the New Friends support the library including giving \$5,000 for the purchase of this year's One Book One Beaverton title and funding the prize money for the Teen Art Show. The Book Corner's Amazon sales had a record month last month. A website upgrade is in the works for the Book Corner's web page, and two new Book Corner managers have been hired.

Teen Library Council: Arvin Mirtorabi reported that the Teen Art Show will be held Wednesday through Sunday the first week of November in the Main Library. The TLC has been hosting book discussions and game nights for its member to continue to connect. The TLC is thinking of ways to support more library events for children, and they have a new goal of producing two podcasts per month. The TLC is also producing “how to” videos on topics like crafting, cooking, origami, and more.

New Business:

Director’s Report: Glenn Ferdman reported that our new Volunteer Coordinator has been auditing volunteer job positions in order to streamline and correctly define the different roles of library volunteers. The formation of a “Memoranda of Understanding” is underway to formalize the relationship between the city and the Book Corner. The new City Manager, Jenny Haruyama, toured the Main library and the Branch and met with library managers to learn more about their duties. Jenny also attended the library’s October All Staff meeting. Funds were allocated for new staff sit/stand desks, AV equipment for the Mt. Hood Room, and new LED replacement lighting for 40% of the Main library’s perimeter lighting. Our new Reference & Programming supervisor starts in mid-October and the library is still recruiting for a new adult outreach position to increase the library’s visibility and presence in the community. Work is being done to examine ways to improve equitable access to libraries county-wide. Staff are very excited to see Community Action back in the library 3 days a week providing social services and consultation for patrons. Volunteers are being recruited to help with the Makerspace which will open sometime in November. The main library will be celebrating the opening of the newly built study cubes soon. A study is underway to look at reducing lighting for energy conservation in the main library lobby and the trees outside. The city is aware that a few people are living in their vehicles in the main library’s east parking lot. BPD is doing a great job providing outreach to local services, and the city put up porta-potties and a hand washing station because the city park’s restroom facilities have been closed during the fountain repairs.

WCCLS Automatic Renewal Policy: The Board shared their experiences with the county’s new automatic renewal system. The Board expressed concerns with comparing circulation data points before and after the change.

Future Agenda items: Planning for 2022; Reviewing the budget process; Orientations & tours for board members; Possible joint meeting with the New Friends, the Library Foundation, the Library Executive Team, and the Teen Library Council.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 11th, 2021, at 6:00 p.m. over the Zoom.gov virtual platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:36 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: