



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
February 9<sup>th</sup>, 2022**

**Present:** Andrew Love, Chair; Sara Rajkumar, Vice-Chair; Mei Wong; Cathy Wasnick; Laura Mitchell, City Council liaison; Glenn Ferdman, Library Director; Arvin Mirtorabi, Teen Library Council liaison; Victoria Campbell, Community Engagement Manager; Araceli Acosta, Youth Outreach Specialist; AdriAnne Corey, LA2, Access Services; and Kristin Fidler, Administrative Assistant

**Absent:** Kathleen Perry

**Guests:** none

Chair Andrew Love called the meeting to order at 6:05 p.m.

**Introductions**

**Approval of Minutes from January 12<sup>th</sup>, 2022, meeting:**

- Chair Andrew Love called for the approval of the January 12<sup>th</sup>, 2022 minutes as written. Vice Chair Sara Rajkumar MOVED to approve the minutes and Cathy Wasnick SECONDED. Motion CARRIED.

**Public Comment:** None

**Council Report:** Laura Mitchell reported that a unique discussion was underway between the council and the Beaverton School District regarding the school district's use of School Resource Officers. The partnership is unique because it is rare for two elected bodies to come together to do this type of work collectively, and Councilor Mitchell stressed how it is a great opportunity to provide for the city. These discussions are student-centered and focus on the needs of the people affected by the outcome. Currently both parties are gathering data and having constructive conversations.

**Partner Reports**

**Beaverton Library Foundation:** Glenn Ferdman reports that the Foundation met last week and discussed the success of the fall appeal letter. The Foundation has voted in a new treasurer and has a new member. This increase in membership will help expand the Foundation's capacity to help the library. The secretary position is still open.

**New Friends of the Beaverton City Library :** Cathy Wasnick reported that the New Friends currently have one open position on their board. The Book Corner is undergoing some restructuring because one of the managers is leaving. Overall, the Book Corner had an

excellent year financially and raised approximately \$162, 000 for the library. Because of the successes of the book and media sales, the New Friends hope to do more frequent large sales and some smaller pop-up sales in the main library lobby. The Book Corner also just launched their new, improved website.

**Teen Library Council:** Arvin Mirtorabi reported the Teen Library Council is hosting a Kids Craft Fair on April 9<sup>th</sup> and a Free Comic Book Day on May 7<sup>th</sup>. They are also planning a science Geek Out Fest, a photo contest, and a poetry contest and will be recording a new episode of their podcast soon.

**New Business:**

- **Children's and Teen Areas Use Policy:** Araceli Acosta and AdriAnne Corey reported on the work that the library's Anti Racism Action Committee is doing to review library policies using an equity lens and the three questions posed on staff's Equity Everyday cards (Whose voice is and isn't represented in this decision? Who does this decision benefit or burden? Does the decision close or widen access gaps?). With the goal of making the library a more welcoming place for all, the staff members of ARAC have been looking at the Children's and Teen Areas Use policy. Questions and potential edits to the policy were discussed. ARAC will bring back revised language to the March 2022 meeting for members to approve.
- **FY 22/23 Budget Review:** Glenn Ferdman presented the board with an overview of how the city's budget preparations work and where the library is in the process of crafting the budget for the upcoming fiscal year. Because of Covid-related decreases in revenues in permit fees, the gas tax and the hotel tax, the city has asked the library budget to come in at last FY's level or lower. Any vacant positions within the library might remain vacant longer than usual to help conserve funds. The two biggest parts of the library budget are materials and personnel costs.
- **Director's Report:** Glenn Ferdman reported that pending council approval, the library is applying for a LSTA grant to pay for a mini bookmobile and a temporary duration .5FTE staff to drive it. The City Manager has launched a city-wide organizational scan to help improve efficiency and productivity within departments. This scan is to be completed sometime by late summer. The library will most likely not be included in the scan because of the library's recently completed internal re-organization. Implications of the state-wide mask mandate being lifted were discussed.

**Comment Cards :** 6 comment cards for January/February were read.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, March 9<sup>th</sup>, 2022, at 6:00 p.m. on the Zoom.gov virtual meeting platform.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:38 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>