



**LIBRARY ADVISORY BOARD
MEETING MINUTES
April 13th, 2022**

Present: Andrew Love, Chair; Sara Rajkumar, Vice-Chair; Mei Wong; Cathy Wasnick; Kathleen Perry; Laura Mitchell, City Council Liaison; Glenn Ferdman, Library Director; Arvin Mirtorabi, Teen Library Council Liaison; and Kristin Fidler, Administrative Assistant

Guests: Christina Lent, Community Visioning Project

Chair Andrew Love called the meeting to order at 6:05 p.m.

Introductions:

Approval of Minutes from the March 9th, 2022, meeting:

- Chair Andrew Love called for the approval of the March 9th, 2022, minutes. Cathy Wasnick MOVED to have the minutes passed as written. Mei Wong SECONDED the motion to approve the minutes. Motion CARRIED.

Public Comment: Ellen Russell, Vice Chair of the Beaverton Committee for Community Involvement came to talk to the board about the Voter's Forum occurring on April 28th at 6pm at the Patricia Reser Center for the Arts. Ellen encouraged board members to submit questions for Council candidates. Event will be recorded and replayed on a local cable access channel in both English and Spanish.

Council Report: Laura Mitchell solicited the board's input regarding the city's policy regarding fireworks and 4th of July celebrations.

Partner Reports

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation Board is now up to 5 members and has a treasurer but is still recruiting for a secretary. The Foundation made the decision to not hire a part-time fundraiser. A Memorandum of Understanding between the Foundation and the library is currently being reviewed by the city's attorney office.

New Friends of the Beaverton City Library : Kathleen Perry reported that the New Friends have been reviewing their insurance using a liability spreadsheet to help determine what happens if a volunteer injures themselves while volunteering. The New Friends received a \$250.00 donation which sparked a discussion about thank you letters and taxes. The budget will be discussed at their next retreat, and their operations report showed that February sales were down which is not unusual for February. Plans for the Book & Media Sale are progressing well. The Friends have determined that the Monsoon server service is working for the organization. Pop-Up events were discussed. The New Friends are hoping to have a hybrid meeting next month.

Teen Library Council: Arvin Mirtorabi reported that the craft fair last weekend went very well and the TLC hopes to have more events like it this summer, maybe even holding some events outside on the library lawn. Discussions are underway to revamp the podcast structure to make it more informal. April's poetry contest is ongoing, and TLC volunteers will be helping with the free comic book giveaway on May 7th.

New Business:

Community Visioning Project: Christina Lent reported that after a year of outreach planning the Community Visioning Project Survey is underway. The survey is being offered in 8 languages and the committee is trying to collect as much information from residents about what they'd like to see for the next 5 to 10 years and beyond. This information will be used to create a Community Vision Plan to be presented to the Council in the fall this year. Past visioning plans have influenced the building of the Reser Center, the BG food carts, and the creation of the Climate Action Plan. People can also sign up for one-on-one interviews. The committee has hired a consultant to help connect to diverse groups in Beaverton. Focus groups will be run in many different languages including Korean, Spanish, Chinese, Arabic, Vietnamese, and native languages. This summer the Community Visioning Project will be doing outreach and tabling events at the Farmers Market and in front of the library in addition to other locations around the city.

Budget update: Glenn Ferdman updated the board about the upcoming internal budget review process. The library's Executive Team was able to identify some places to save money and as a result next year's Contingency Fund stands at \$588,943, which is slightly higher than this year's total of \$577,096. The turnaround was achieved by reducing costs for the remainder of this year's budget and reducing proposed expenses for next year. The library's over-arching goals throughout this process included aligning our budget with City Council Goals and the Library Strategic Plan, while avoiding staff layoffs and ensuring the highest quality services on behalf of the public. Board members discussed ways to support protecting and increasing funding for the library.

Director's Report: Glenn Ferdman reported that the library's Makerspace has open lab hours every Tuesday and Thursday through the end of April. The official opening and ribbon cutting ceremony occur on May 12th. The installation of one of the library's new water fountain and water bottle filling stations is complete. The second drinking fountain and water bottle filling station should be installed by the end of the month. A public phone has been installed in the Main library's lobby. The library currently is offering a Seed Giveaway in conjunction with the Oregon Food Bank. Patrons can take seed packets home with them to plant in their gardens. The library is in conversation with the new Patricia Reser Center for the Arts about hosting some of the library's key events on their main stage. The library continues to explore how to recruit staff that reflect the diversity of the Beaverton community.

For the Good of the Order: The Board hopes to have new members joining for the May 11th meeting.

Comment Cards : Five comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, May 11th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:35 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: