



**LIBRARY ADVISORY BOARD
MEETING MINUTES
May 11th, 2022**

Present: Andrew Love, Chair; Sara Rajkumar, Vice-Chair; Mei Wong; Cathy Wasnick; Kathleen Perry; Eugene Adamah; Amanda Eng; Michele Caldwell, Materials Manager; and Kristin Fidler, Administrative Assistant

Guests: none

Chair Andrew Love called the meeting to order at 6:03 p.m.

Introductions:

Approval of Minutes from the April 13th, 2022, meeting:

- Chair Andrew Love called for the approval of the April 13th, 2022, minutes. Cathy Wasnick MOVED to have the minutes passed as written. Sara Rajkumar SECONDED the motion to approve the minutes. Motion CARRIED.

Public Comment: none

Council Report: none

Partner Reports

Beaverton Library Foundation: Michele Caldwell reported that the Foundation is in the process of onboarding a new treasurer. A draft of the Memo of Understanding between the city and the Foundation is currently being reviewed by the city attorney's office.

New Friends of the Beaverton City Library : Cathy Wasnick reported that the Friends' first hybrid meeting was a success. The Friends has a new social media volunteer to help with their Instagram and Facebook campaigns. The most recent Book & Media sale was successful and raised over \$15,000 to help support the library. The Friends are considering reinstating their Saturday pop-up sales over the summer months. The Friends are currently learning their new e-commerce software program, Monsoon, and they are working on clarifying roles and improving communication between volunteers.

New Business:

Director's Report: Michele Caldwell reported that the first public meeting about the FY 23 budget is next week with the final approval happening in June. Even though balancing the library budget required freezing 5 open positions, recruiting has begun for other open positions including a new Building Monitor, a bilingual Reference Assistant, a bilingual Librarian, and a 32 hour per week shelver. Top priority is to expand the library's outreach to the community. The Design and Make Makerspace (DAM) is officially opening tomorrow, May 12th with a ribbon-cutting ceremony. All Advisory Board members are invited to attend. Plans are underway for opening the Grab & Go collections at the Beaverton Transit Center. A ribbon cutting will happen this summer for that opening, too, and Advisory Board members will be invited once the date and time are decided. The library is excited to have this service as an extension of the library into the community. Water bottle filling stations have been installed at the Main library on both floors. The library applied for and was awarded a state LSTA grant which will fund the purchasing and outfitting of a library outreach van and a .5 FTE staff member for ten months. City council approved the acceptance of the grant and recruitment for the position will happen soon. The van will help to get library materials and services to underserved pockets of the community. Our DEI work continues at the library focusing on having library staff that reflect the diversity of the community. The library's Anti-Racism Action Committee (ARAC) continues to look at library policies through an equity lens and has hosted a book and media club for staff which staff enjoyed. ARAC will be bringing proposed updated language about the library's Computer and Internet Use Policy soon to the board for approval. An intergovernmental agreement between WCCLS and member libraries is still in process. We expect minimal impacts to services as a result of the agreement.

For the Good of the Order:

Comment Cards : Three comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, June 8th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:15 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: