



**LIBRARY ADVISORY BOARD
MEETING MINUTES
June 8th, 2022**

Present: Andrew Love, Chair; Sara Rajkumar, Vice-Chair; Mei Wong; Kathleen Perry; Amanda Eng; Laura Mitchell, City Council Liaison; Glenn Ferdman, Library Director; Victoria Campbell, Community Engagement Manager; Jennie Chamberlin, Community Engagement Librarian; and Kristin Fidler, Administrative Assistant

Absent: Cathy Wasnick; Eugenie Adamah

Guests: none

Chair Andrew Love called the meeting to order at 6:01 p.m.

Introductions:

Approval of Minutes from the May 11th, 2022, meeting:

- Chair Andrew Love called for the approval of the May 11th, 2022, minutes. Sara Rajkumar MOVED to have the minutes passed as written. Kathleen Perry SECONDED the motion to approve the minutes. Motion CARRIED.

Public Comment: none

Council Report: Councilor Laura Mitchell asked board members about their experiences concerning safety at the Main library and the Murray Scholls branch. Lighting and parking were discussed. Board members said they felt safe on and near library grounds. Councilor Mitchell also asked the board whether the city was doing a good job promoting library services. Councilor Mitchell reminded the board to let the council know if they have any concerns about anything related to the library or the city.

Partner Reports

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation continues to meet virtually once a month. The Foundation reaffirmed their commitment to up to 60k towards closing the financial gaps of the Bookmobile van project once the state grant money is spent. The Foundation is updating their website to include a “donate now” button, and they have onboarded their new treasurer. The Memorandum of Understanding between the Foundation and the city is still under review.

New Friends of the Beaverton City Library : Sara Rajkumar reported that the Friends are exploring ways to improve the Book & Media Sale and are looking over the library’s current wish list for items to purchase. The Friends have a new Social Media volunteer to help with their online presence across social media platforms.

New Business:

Public Computer, WIFI and Internet Use Policy: Librarian Jennie Chamberlin and Community Engagement Manager Victoria Campbell reviewed with the board the process for updating the library's Public Computer, WIFI, and Internet Use Policy. A number of inaccurate and outdated aspects of the policy were deleted or updated. Jennie and Victoria answered questions about the new policy and library computer use in general. Sara Rajkumar MOTIONED to approve the policy as proposed, and Kathleen Perry SECONDED the motion. The updated language for the Public Computer, WIFI and Internet Use Policy was approved.

Director's Report: Glenn Ferdman reported that the library was mentioned three times in the City Manager's overall budget report. Several staff recruitments are underway including a .5 FTE Building Monitor, a full-time bilingual librarian, and two .5 FTE bilingual Reference Assistants. The library held its first ever open house for prospective candidates and the event was well received. Attendance in the Maker Space has been steadily growing. Library meeting spaces will reopen to the public soon. Explorations are still underway for the feasibility of locating a new branch library in the South Cooper Mountain development. The lease for the current branch location at Murray Scholls runs through January 2026. Facilities has been replacing the main library's old lighting with LED lights. The main library hosted 6 Covid vaccination clinics between April and May. WCCLS and member libraries approved their intergovernmental agreement through fiscal year 25/26. The library's recent "Dare to Read" adult literacy program received a lot of positive feedback. The library's Local Author Fair included 37 authors with over 200 participants. In-person toddler story times continue to be very popular. The library's summer outreach team has geared up to take books and summer reading supplies to local area parks during free lunch events throughout the summer. "Read Beyond the Beaten Path" is the summer reading theme this year, and the adult summer reading program, "Read for Compassion," is raising money for Home Plate Youth Services.

For the Good of the Order: Because of upcoming vacations and travel plans, the Board discussed taking a break from meeting in July. Sarah Rajkumar MOTIONED and Mei Wong SECONDED to skip July's meeting. The Board will next meet on August 10th, 2022

Comment Cards : Five comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, August 10th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:27 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director



APPROVED BY:
