



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
August 10th, 2022**

**Present:** Andrew Love, Chair; Sara Rajkumar, Vice-Chair; Mei Wong; Kathleen Perry; Cathy Wasnick; Amanda Eng; Laura Mitchell, City Council Liaison; Glenn Ferdman, and Kristin Fidler, Administrative Assistant

**Absent:** Eugenie Adamah

**Guests:** none

Chair Andrew Love called the meeting to order at 6:02 p.m.

**Introductions:**

**Approval of Minutes from the June 8th, 2022, meeting:**

- Chair Andrew Love called for the approval of the June 8<sup>th</sup>, 2022, minutes. Sara Rajkumar MOVED to have the minutes passed as written. Mei Wong SECONDED the motion to approve the minutes. Motion CARRIED.

**Public Comment:** none

**Council Report:** Councilor Laura Mitchell reported that the School Resource Officer report, done in conjunction with the Beaverton School District, has been completed. Both parties are looking over the report to see what's best for the community. The council welcomes questions about the proposed new shelter for people experiencing homelessness and spoke about how Beaverton can benefit from seeing how other communities in the nation are responding to the housing crisis.

**Partner Reports**

**Beaverton Library Foundation:** Glenn Ferdman reported that the Foundation has drafted a fall appeal letter to go out to people who have donated to the library in the past. The Foundation is working with the library to look at possible naming opportunities for donors within the library buildings. The city is currently working on a city-wide naming policy.

The Memorandum of Understanding between the Foundation and the city is still under review.

**New Friends of the Beaverton City Library :** Kathleen Perry reported that book sales continue to trend up both on-line and inhouse. The Grab & Go collection is now available at the Beaverton Transit Center. The Friends are funding new service desks at the library. Cathy Wasnick reported that the Friends' social media presence has grown with featured weekly items. The Friends continue to look for more storage space. The Main library has expanded the

available shelf space for the Friends to sell books and media in the library. The Friends will have another Book & Media sale in September.

**New Business:**

**Director's Report:** Glenn Ferdman reported that the work to increase the library's contingency fund continues with a target of having it reach 16% of the operational budget within 5 years. The organizational scan for the city has been completed. One outcome of the scan is the creation of two Assistant City Manager positions. The Grab & Go collection officially launched at the Beaverton Transit Center and has generated a lot of interest from news organizations and other municipalities. The Community Engagement Team has installed a number of Little Free Libraries at THPRD parks in the area. In conjunction with Washington County, the Main library has acted as a cooling center a number of evenings this summer. The library meeting rooms reopened to the public on 7/18. The Makerspace continues to be very popular with over 600 visitors in July. The library will expand the hours the Makerspace is available to patrons soon which should help with capacity.

**For the Good of the Order:** none

**Comment Cards :** 17 comment cards were read.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, September 14<sup>th</sup> at 6:00 p.m. on the Zoom.gov virtual meeting platform.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:42 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>