



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
September 14th , 2022**

**Present:** Sara Rajkumar, Vice-Chair; Mei Wong; Kathleen Perry; Cathy Wasnick; Glenn Ferdman, Jennie Chamberlin, Community Engagement Librarian; and Kristin Fidler, Administrative Assistant

**Absent:** Andrew Love and Amanda Eng

**Guests:** none

Vice Chair Sara Rajkumar called the meeting to order at 6:01 p.m.

**Introductions:**

**Approval of Minutes from the August 10th , 2022, meeting :**

- Vice Chair Sara Rajkumar called for the approval of the August 10th, 2022, minutes. Cathy Wasnick MOVED to have the minutes passed as written. Mei Wong SECONDED the motion to approve the minutes. Motion CARRIED.

**Public Comment:** none

**Partner Reports**

**Beaverton Library Foundation:** Glenn Ferdman reported that the Foundation has agreed to fund up to \$45,000 to replace key service desks at the main library and has amended their fall appeal letter to include information about the new desks. The Foundation is working with the library to look at possible naming opportunities for donors within the library buildings. The city is currently working on a city-wide naming policy. A Memorandum of Understanding between the Foundation and the city is still under review with the city attorney's office. The Foundation agreed to change their meeting schedule to every other month.

**New Friends of the Beaverton City Library :** The New Friends Fall Book & Media Sale will happen at the main library September 28<sup>th</sup> to October 2<sup>nd</sup>.

**New Business:**

**One Book One Beaverton:** Jennie Chamberlin, Community Engagement Librarian, shared the 2023 One Book One Beaverton title with board members. Like in past years, the title will be revealed to the public in November and free copies of the book will be given out at both library locations. The library will host a series of programs that relate to the book's themes in January 2023. The author's public presentation will take place at the Reser Center for the Arts.

**Director's Report:** Glenn Ferdman reported that he has been working with the Finance department to develop a multi-year strategy to rebuild the library's contingency fund. The city's new Finance Director will be very involved in the process of creating a stable budget. The public's response to the Grab & Go collection at the Beaverton Transit Center is great and staff are replenishing the shelves there twice a week to keep up with demand. Emergency Management activated a cooling shelter at the library a number of times over the summer. Library meeting rooms have reopened to public with the city's recorder office handling the reservation requests. The Beaverton Civic Theater will once again be stage performances in the library's auditorium beginning in November. The Makerspace had 629 users in August and hours will be expanded soon so that the space is open 7 days a week. The space will be run by both staff and volunteers. Staff expect the number of visitors to slow a bit now that school is back in session. The prospect of a South Cooper Mountain branch library continues to be investigated though the city's current priority is the opening of a permanent Homeless Shelter. The library's plans to replace the current service desks with more mobile and adjustable desks as part of the 2018 Space Plan is happening soon. The city's LED lighting conversion project for the library is almost complete. The Main library's cooling tower is scheduled to be replaced in October and Main's fire alarm system will be replaced soon. The New Friends' bookshelf space at the Main library has expanded hoping to increase sales and marking opportunities to library users.

**For the Good of the Order:** none

**Comment Cards :** 8 comment cards were read.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, October 12<sup>th</sup> at 6:00 p.m. on the Zoom.gov virtual meeting platform.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:26 pm.

Respectfully submitted by:  
Glenn Ferdman, Library Director

<b>APPROVED BY:</b>