



**LIBRARY ADVISORY BOARD
MEETING MINUTES
November 9th, 2022**

Present: Sara Rajkumar, Vice-Chair; Mei Wong; Kathleen Perry; Cathy Wasnick; Lizzy Dellit, Teen Library Council; Glenn Ferdman, and Kristin Fidler, Administrative Assistant

Absent: Andrew Love, Chair

Guests: none

Vice-Chair Sara Rajkumar called the meeting to order at 6:00 p.m.

Approval of Minutes from the September 14th and October 12th, 2022 meetings :

- Vice-Chair Sara Rajkumar called for the approval of the September 14th and October 12th, 2022, minutes. Mei Wong MOVED to have the minutes passed as written. Kathleen Perry SECONDED the motion to approve the minutes. Motion CARRIED. Note: Cathy Wasnick abstained from voting on the October minutes as she was absent from that meeting.

Public Comment: none

Council Report: none

Partner Reports

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation agreed to fund up to \$45,000 to replace the service desks at the Main library. A draft of the fall appeal letter will be mailed soon to people who have donated in the last 3 years. The naming policy and a Memorandum of Understanding is still under review at the City Attorney's office.

New Friends of the Beaverton City Library : Sara Rajkumar reported that the fall Book & Media sale exceeded expectations. The New Friends are currently looking at how much money they can give the library. Specialty book sales on Amazon continue to be a promising revenue stream.

Teen Library Council: Lizzy Dellit reported that the 20th annual Teen Art Show was a great success with over 170 artists, 250 artworks, and 860 visitors. Members of the TLC staffed the show. The TLC is currently looking at hosting quarterly events to connect with other teens.

New Business:

Agenda items for December: Chair Andrew Love reminded board members that the board would be electing a new Chair and Vice-Chair for the 2023 term at the next meeting in December.

Director's Report: Glenn Ferdman reported that the city has a new Finance Director who started in time for the budget cycle kick-off for fiscal year 23/24. The Library Executive Team's upcoming retreat will focus on budget planning for the upcoming FY's challenges. The City Manager hired management consultants to initiate a sustainability study to see how costs can be reduced and revenues increased. The library added about 30 adult and children's books in Ukrainian to the collection and plans to add more soon. The library recently started circulating canvas tote bags that patrons can check out and return. Public Works repositioned the kiosk in front of the Main library to make the information it contains more visible. The Beaverton Civic Theater has resumed productions to the Main library's auditorium. The covered bike shelter across the street from Main has been altered so it can be used as a bike shelter again. LED lighting was added to the bike shelter and the staples were repositioned to make them easier to use. Library meeting rooms re-opened to the public and are very popular. The library had a float in the recent Beaverton parade. With the help of funds from the Foundation and the New Friends, new service desks have been ordered for the Main library. The cooling tower on the roof at Main will be replaced in January or February 2023. Staff recently connected with over 4000 residents at four Back to School events and over 2500 books were given away. The latest community clothing swap was a huge success with over 200 people attending. Playgroups for babies and toddlers are back in the library. In addition to English, the library now has story times in Spanish, Vietnamese, Arabic, Japanese and will be adding a Mandarin story time in January 2023. The library recently hired 12 new LA2 on calls who are now in training. The new Building Monitor will soon begin working at the Main library. Interviews are underway for on call LA1 positions, an Adult Outreach Specialist, and a Bilingual Reference Assistant. The Main library has contracted with Greater Good NW to provide social services in the building Wednesdays through Saturdays.

For the Good of the Order: none

Comment Cards : 7 comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, December 14th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:10 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY:
