



**LIBRARY ADVISORY BOARD
MEETING MINUTES
December 14 th, 2022**

Present: Andrew Love, Chair; Sara Rajkumar, Vice Chair; Mei Wong; Kathleen Perry; Cathy Wasnick; Amanda Eng; Laura Mitchell, City Council Liaison; Arvin Mirtorabi, Teen Library Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

Absent: none

Guests: none

Chair Andrew Love called the meeting to order at 6:00 p.m.

Introductions

Public Comment: none

Approval of Minutes from the November 9th, 2022, meeting:

- Chair Andrew Love called for the approval of the November 9th, 2022, minutes. Cathy Wasnick MOVED to have the minutes passed as written. Mei Wong SECONDED the motion to approve the minutes. Motion CARRIED.

Partner Reports

City Council: Councilor Laura Mitchell reported that the Council has been focusing on governance training and establishing roles, policies, and operations to best serve constituents under the new governance structure. Councilor Mitchell thanked the board for their service and support and expressed how much she enjoyed being the Library Advisory Board's Council Liaison.

The Teen Library Council: Arvin Mirtorabi reported that the Teen Art Show in November was a success. The TLC continues to work on producing a monthly podcast for teens and is looking to sponsor some programs in the spring like a craft fair for kids or an entrepreneurial event for teens. The TLC is also hoping to produce some videos to help promote library events.

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation has been receiving positive responses to their Fall Appeal letter. The Memorandum of Understanding between the Foundation and the city is under review at the City Attorney's office.

New Friends of the Beaverton City Library : The New Friends are now meeting every other month on even numbered months, so they won't meet again until February 2023.

New Business:

Election of Board Officers for 2023 Andrew Love was elected Chair and Cathy Wasnick was elected Vice-Chair for 2023.

Presentation to City Council in 2023: Chair Andrew Love reminded everyone that the board will need to do a short presentation to the Council about the Board's activities and the library in general. The date for the presentation is still TBD. The board also discussed arranging a tour of the library for board members in 2023.

Director's Report: Glenn Ferdman reported that the FY 23/24 budget cycle is kicking off soon. Washington County has announced a 25-million-dollar budget deficit that could affect WCCLS services to member libraries. All local libraries will be preparing different budgets to be ready for possible reductions of county funds to their general fund. Monies raised by the local levy will remain the same. The library's Executive Team will be working hard to create a balanced budget for the coming FY. City Council lowered the required contingency rate to 5-6 percent to help. The library currently has 3 ½ vacant positions that could remain vacant. Collections continues their audit using a DEI lens to ensure that the collection is representative of the community. With the opening of the shelter across the street, the Main library has seen an increase in people sleeping in front of the library doors at night. The City has purchased a building nearby to create a permanent year-round shelter. Library staff work closely with Just Compassion and Greater Good Northwest to monitor the situation. A social worker from Greater Good Northwest is now onsite earlier to help staff ensure the doors are clear of belongings and people before the library opens in the morning. New service desks have been ordered for Main. They should arrive sometime in the late spring of 2023. With grant funds from the state, the library's Outreach van has been ordered, and the library has hired a part-time, limited duration employee to set up the route and develop services for the van.

For the Good of the Order: Many "thank you's" were spoken to board members who aren't coming back to the board in 2023. The departing board members expressed how much they enjoyed serving on the board and how much they learned about how the library works.

Comment Cards : Eight comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, January 11th, 2023, at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:35 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY:
