



**LIBRARY ADVISORY BOARD
MEETING MINUTES
April 12th, 2023**

Present: Andrew Love, Chair; Cathy Wasnick, Vice-Chair; Kathleen Perry; Michelle Foley; Norma Cardenas; Jillian Mariano; Arvin Mirtorabi, Teen Library Council; Victoria Campbell, Community Engagement Manager; Nicole Langley, Bilingual Collections Librarian; Jennie Chamberlin, Collections and Programming Librarian; Glenn Ferdman, Library Director

Absent: Shelley Engle; Amanda Eng; Andreana Kusaba

Guests: Dave Nelson, Retired Beaverton Fire Marshal; Gary Ness, Retired Beaverton Fire Chief

Chair Andrew Love called the meeting to order at 6:03 p.m.

Introductions

Approval of Minutes from March 8th, 2023, meeting:

- Chair Andrew Love called for the approval of the March 2023, minutes. Cathy Wasnick MOVED and Jillian Mariano SECONDED to approve the minutes as written. Motion CARRIED.

Public Comment: none

Partner Reports

Council Report: none

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation has received a proposal from the Saint Paul Library's Foundation regarding consulting services. The Foundation is reviewing the proposal.

New Friends of the Beaverton City Library : none. The New Friends haven't met since the last Advisory Board meeting.

Teen Library Council: Arvin Mirtorabi reported that the podcasts continue to go well with the final recording of the school year happening in May. The TLC's recent craft fair was a success with approximately 40 families attending, and the TLC is currently busy judging the April Teen Haiku contest.

Old Business:

TVF&R/Beaverton Fire Department Display: Dave Nelson, Retired Beaverton Fire Marshal and Gary Ness, Retired Beaverton Fire Chief presented a proposal for a display in the lobby of the main library commemorating the history of the Beaverton Fire Department which was once located on the land the main library currently occupies. Dave Nelson and Gary Ness explained a bit about the history of the Beaverton Fire Department and the collection of historical documents used to create the plaque. The display will have a QR code that will direct people to a website for more complete information and documentation.

Motion to allow space in the main library lobby for the Beaverton Fire Department to install a commemorative, historical plaque: Jillian Mariano MOTIONED to approve reserving the space and Cathy Wasnick SECONDED. Motion CARRIED. The board requested to approve the design before installation.

New Business:

Collection Development Policy: Nicole Langley, Bilingual Collections Development Librarian and Jennie Chamberlin, Collections and Programming Librarian, shared the library's revisions to the Collection Development Policy and explained the internal and external uses of the policy. Staff hope the policy is both welcoming and readable. The old policy was created in 2013 and last updated in 2018 and now includes the library's Mission, Vision, and Values statements and Service Area information. The goal with the revisions and the policy is to have a document that is dynamic and responsive to changes in technology and the community. Board members had questions about timelines and the process for challenges to the collection.

Motion to approve the revisions to the Collection Development Policy: Kathleen Petty MOVED and Cathy Wasnick SECONDED to approve the revised policy as written. Motion CARRIED.

Library Director Recruitment: Glenn Ferdman reported that the city is currently recruiting a new Library Director as Glenn will be leaving the position in late May of 2023. The initial round of interviews took place last week, and the top four candidates will be onsite next week to meet library staff and community members. Library Board members are invited to attend the finalists' presentations.

Director's Report: Glenn Ferdman reported that the budget review is still in process, and the City Manager is still considering the different scenarios to propose to the City Council. Public information sessions have been scheduled both in-person and online to answer questions. The city hopes to publish the City Manager's proposed budget on May 9th.

For the Good of the Order: The Board discussed the pros and cons of their first hybrid meeting. The Board noted that National Library Workers Day is coming up and wanted to commend the library staff for their good work. Board members thanked Andrew Love and Glenn Ferdman for their presentation last month to City Council. Glenn Ferdman reminded everyone that the New Friends Book and Media Sale is currently happening.

Comment Cards : Three comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, May 10th, 2023th, at 6:30 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

Adjournment:

- There being no further business, the meeting was adjourned at 7:31 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: