



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
March 13th, 2024**

**Present:** Andrew Love, Chair; Cathy Wasnick, Vice Chair; Norma Cardenas; Michelle Foley; Kathleen Perry; Sarah Blattner; Shelley Engle; Adreana Kusaba; Kim Carroll, Library Director; Kristin Fidler, Administrative Assistant

**Absent:** Amanda Eng

**Guests:** none

Vice-Chair Cathy Wasnick called the meeting to order at 6:07 p.m.

**Introductions**

**Approval of Minutes from February 14th, 2024, meeting:**

- Vice-Chair Cathy Wasnick called for the approval of the February 14th, 2024, minutes with a date correction. Shelley Engle MOTIONED to approve the minutes as corrected and Kathleen Perry SECONDED. Motion PASSED.

**Public Comment:** Local resident and library volunteer Ramona Crocker brought to the board's attention the number of unsafe driving instances occurring along SW Tucker Road along the east side of the library building. Many cars have been observed going down the street the wrong way and at higher than posted speeds. This is hazardous for pedestrians crossing from the parking lot to the library.

**Partner Reports**

**Friends of the Beaverton City Library :** Kathleen Perry reported that the Friends have purchased advertising slots on All Classical Radio. The group will continue to function like a "friends" organization with a variety of membership options. The bookstore is exploring options with the city to paint the outside of their retail location.

**Teen Library Council:** Administrative Assistant Kristin Fidler read a report from librarian Ian Duncanson, the TLC staff liaison. The TLC has been recording a podcast and will help with Free Comic Day on May the 4<sup>th</sup>.

**Old Business :**

**Brainstorming for Advisory Board's 2024 City Council Presentation:** Chair Andrew Love shared updated slides for the board's presentation, and board members brainstormed additional content. Data points were discussed, and new Council goals were considered in deciding what

to add or edit. The board will review the slides one more time at the April 10<sup>th</sup> meeting. Chair Andrew Love will present the material to the Council on April 16<sup>th</sup>. All board members are welcome to attend.

**New Business:**

**Board Supported Library Staff Recognition Options:** Vice Chair Cathy Wasnick brought ideas to the board about how the board can show their support for library staff. The board agreed to bring handwritten notes or small gift items to the April meeting to be shared with library staff at both locations. The board also discussed the value in telling staff in person that their work is appreciated.

**Director's Report:** Kim Carroll reported that the vacant Public Services Supervisor and Branch Manager positions have been filled with the new hires starting sometime in April. The Foundation was gifted \$33,000 from a trust. The Friends' Book and Media Sale is coming up in April. Staff's In-Service Day will be held on Thursday, March 14<sup>th</sup>, and the library's new customer service philosophy will be introduced to staff as part of the day's events.

**For the Good of the Order:** Administrative Assistant Kristin Fidler will reach out to the city about reviewing and updating the Library Advisory Board's bylaws.

**Comment Cards :** Twelve comment cards were read by the board.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, April 10th, 2024, at 6:30 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library. The Board will take a tour of the Main library and have their photo taken at 5:30pm before the meeting starts.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:32 pm.

Respectfully submitted by:  
Kim Carroll, Library Director

<b>APPROVED BY:</b>