



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
April 10th, 2024**

**Present:** Andrew Love, Chair; Cathy Wasnick, Vice Chair; Norma Cardenas; Michelle Foley; Kathleen Perry; Sarah Blattner; Shelley Engle; Kevin Teater, Council Liaison; Kim Carroll, Library Director; Kristin Fidler, Administrative Assistant

**Absent:** Amanda Eng; Adreana Kusaba

**Guests:** none

Chair Andrew Love called the meeting to order at 6:30 p.m.

**Introductions**

**Approval of Minutes from March 13th, 2024, meeting:**

- Chair Andrew Love called for the approval of the March 13th, 2024, minutes with a correction about the start of the meeting. Shelley Engle MOTIONED to approve the minutes as corrected and Cathy Wasnick SECONDED. Motion PASSED.

**Public Comment:** Dori King introduced herself and is here as an interested member of the public who is curious about the library and the work of the Advisory Board.

**Partner Reports :**

**City Council:** Council member Kevin Teater reported that the state legislature changed their policy regarding vehicle speed monitoring cameras which can now be placed at locations other than intersections, which will allow the city to be more flexible addressing road safety in the city. The state legislature also awarded the city a 3-million-dollar water pump to increase the capacity for housing developments in certain areas of the city. Due to the city's response to HB 3115 (Public Camping ordinances), the city has recorded 150 contacts connecting services to those experiencing homelessness. Each year Police departments are required to report demographic data to the state about traffic and pedestrian stops to check bias, and no bias was found within BPD. The state collects data on the Police's use of force, and the city was found to be 10 times less use of force interactions than the national average. The Council's funding plan is looking at how to find support development within the city. Budget process is underway, and it looks like there will be no impact to staffing this upcoming FY. Council is looking at upcoming projects like the Millikan Way development, the city's Facilities Master Plan, and The Beaverton's Voters' Forum at the Reser on May 1<sup>st</sup>.

**The Friends of the Beaverton City Library** : Kathleen Perry reported that the Friends are reviewing their donation policy, their bylaws to reflect their new structure, and are looking at storage solutions to help with inventory.

**Old Business :**

**Finalizing the Advisory Board's 2024 City Council Presentation:** Chair Andrew Love shared updated slides for the board's presentation, and board members finalized content. Chair Andrew Love will present the material to the Council on April 16<sup>th</sup>. All board members are welcome to attend.

**New Business:**

**Annual Board Workplan:** Kim Carroll explained that the annual workplan is to help the board align their work with the City Council's goals. Councilor Kevin Teater showed the board where to find the Council's Priorities. The board will revisit the workplan at a later meeting.

**Director's Report:** Kim Carroll reported that the 2024 One Book One Beaverton program attendance surpassed last year. The library continues to look at staff diversification, Staff wellness rooms at both locations received updates. The library has been doing a diversity audit to its core collection. The new customer service philosophy review was a staff process and was launched at the In-Service Day in March. The staff In-Service Day was a big success. GGNW helped 236 people in the library in February. The Main library is now offering a Chinese story time in addition to story times in Spanish, Arabic, Korean, Japanese, and Ukrainian. The library will be celebrating Library Worker's Day with treats and prizes.

**For the Good of the Order:** Kim Carroll explained the city's processing for reviewing Board & Commission's bylaws and will share the process with the board. A review of the bylaws probably won't happen until at least 2025.

**Comment Cards :** Twenty-two comment cards were read by the board.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, May 8th, 2024, at 6:30 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:45 pm.

Respectfully submitted by:  
Kim Carroll, Library Director

<b>APPROVED BY:</b>