



**LIBRARY ADVISORY BOARD
MEETING MINUTES
October 9th, 2024**

Present: Andrew Love, Chair; Cathy Wasnick, Vice Chair; Kathleen Perry; Michelle Foley; Adreana Kusaba; Sarah Blattner; Norma Cardenas; Kim Carroll, Library Director; Kristin Fidler, Administrative Assistant

Absent: Shelley Engle

Guests: none

Andrew Love called the meeting to order at 6:02 p.m.

Introductions

Public Comment: none

Approval of Minutes from September 11th, 2024, meeting:

- Chair Andrew Love called for the approval of the September 11th, 2024, minutes with a date correction. Vice-Chair Cathy Wasnick MOTIONED to approve the minutes as corrected, and Sarah Blattner SECONDED. Motion PASSED.

Partner Reports :

The Friends of the Beaverton City Library : Kim Carroll reported that library staff presented the One Book 2025 title to the Friends at the September meeting. The Friends' Managers want to consolidate their storage space into one warehouse location. The new Friends website is about to go live, and they are discussing mailing a Fall appeal letter to previous donors. The Book and Media Sale raised just under \$40,000. For the first time, the Friends hired a moving company to help with the sale.

New Business

Boards and Commissions Workshop report: Vice Chair Cathy Wasnick, Sarah Blattner, and Director Kim Carroll attended the city's Boards and Commissions Workshop on October 8th where they learned that starting in 2025 the board will no longer have alternate members, transitioning instead to seven regular members, all of whom will be city residents whenever possible. The Library Advisory Board applications for 2025 were due in September, and several candidates applied to fill one vacancy. Consultants continue to look at the city's Boards and Commissions processes to help align B&C with the Council's goals and priorities. The Library Advisory Board is mandated by Oregon Statutes.

Director's Report: Kim Carroll reported that the library decided on new software to support the Volunteer program, and a staff task force has formed to help configure the software for optimum use. Both staff lounges at Main and MS have been cleaned and updated with help from the city's HR department. The October All Staff Meeting hosted a training by Rick Jenkins, a building monitor from Seattle Public Library. Greater Good NW is currently offering "rent well" classes at the library. Student access cards were sent out to all new Beaverton School District students. The work of the Washington County Funding and Governance project continues. The current WCCLS levy expires in 2026. West Slope and Garden Home libraries have signed a Memorandum of Understanding regarding their merger. WCCLS's recent survey about library services reached over 18,000 residents.

For the Good of the Order: Officer elections will be held at the December board meeting.

Comment Cards : Three comment cards were read by the board.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 13th, 2024, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

Adjournment:

- There being no further business, the meeting was adjourned at 7:06 pm.

Respectfully submitted by:
Kim Carroll, Library Director

APPROVED BY: