



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
November 13th, 2024**

**Present:** Andrew Love, Chair; Cathy Wasnick, Vice Chair; Kathleen Perry; Norma Cardenas; Kim Carroll, Library Director; Kevin Teater, City Council Liaison

**Absent:** Adreana Kusaba; Sarah Blattner; Michelle Foley; Shelley Engle; Kristin Fidler, Administrative Assistant

**Guests:** none

Andrew Love called the meeting to order at 6:01 p.m.

**Introductions**

**Public Comment:** none

**Partner Reports :**

**City Council:** Councilor Kevin Teater reported that the council approved an IGA (Inter-Governmental Agreement) to work with ODOT to design and construct the first portion of The Loop using federal grant funds. The city is applying for a regional flexible funds grant through Metro that would help design and construct portions of Hall Blvd. The council discussed City Council rules to help with workflows and communication. Two public hearings were held in September about solid-waste rate increases averaging 3.2 percent increase to average residential customer, equally about \$1.00 per month. Cost estimates are higher than expected for the Milikan Way extension project, so staff are working on scaled-down versions to stay within budget. Ribbon cutting for the new year-round homeless shelter is on Monday, November 18<sup>th</sup>. The council is exploring the option of a city-run public defender's office to see if the city can save money by having a public defender on staff instead of using contracted work.

**The Friends of the Beaverton City Library :** The Friends have not met since the last Advisory Board meeting.

**New Business**

**Director's Report:** Kim Carroll reported that the library recently hosted a Family Resource Fair and an End-of-Life Resource Fair, and both were well attended and appreciated. The new city playground is scheduled to open soon. In order to merchandise our collection better, we've been shifting the collection at both locations to allow patrons to see titles and covers more readily which will help increase circulation. Our Makerspace Team recently finished their annual cleaning and organizing of the space. The hope is to offer more classes in the Makerspace next year. The Web Team met recently to review how the library's website is being utilized and ways we can improve patrons' experiences on the site. Our recent Clothing Swap was successful and

aligns with the city's Climate Action Plan. The Friends raised about \$40k for the library at the September Book and Media Sale. The library's Meeting Room Policy will be reviewed by the board again because staff have made some changes to reservation windows and a few other tweaks to make it easier for patrons to make reservations. The Washington County Funding and Governance work continues to craft a vision of future county library services with stable funding ideas to back up the plan. Washington County library services will have a bond measure on the ballot in November 2026. The budget cycle has begun for FY 25. The library is doing a pilot program with one of our vendors to see if ordering pre-processed books makes sense for us. The library just completed submitting annual data to the State Library. Interviews for the open advisory board position will take place later in November. The library just held its 22<sup>nd</sup> annual Teen Art Show.

**For the Good of the Order:** Officer elections for the 2025 board will be held at the December 11th board meeting. Subcommittees will be addressed at the January 2025 meeting. The board would like to have a member from the Teen Library Council attend board meetings again in 2025.

**Comment Cards :** Seven comment cards were read by the board.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, December 11th, 2024, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:01 pm.

Respectfully submitted by:  
Kim Carroll, Library Director

<b>APPROVED BY:</b>