



Library Advisory Board Agenda
Beaverton City Library
MEETING MINUTES
March 12, 2025

Present: Cathy Wasnick, Chair Kathleen Perry, Vice Chair; Adreana Kusaba; Sarah Blattner; Andrew Love; Kim Carroll, Library Director

Chair, Cathy Wasnick, called the meeting to order at 6:05 pm

Introductions

Public Comment: None

Approval of Minutes from the February 12, 2025, meeting:
Chair Cathy Wasnick called for the approval of the February 12, 2025, minutes.
Andrew Love added a correction. Motion PASSED.

Partners Report:

Teen Council was not able to attend the meeting, and the report was removed from the agenda. Friends of the Beaverton City Library Report was missing and added to the agenda.

PARTNER REPORT

Friends of the Beaverton City Library Report: Kathleen Perry attend the Friends of the Beaverton City Library Meeting on March 12, 2025. On January 28, 2025, BCLF held their annual retreat. There were changes to the Executive Board. Kendra Huddleston is now the President and Gautam Kottapalli is the new secretary. It was confirmed merger documents went through. Friends are now working on updating branding and website www.FriendsOfTheBCL.org. The preview was shared at the meeting. Friends were able to table at One Book, One Beaverton and made 90 dollars. Friends are moving away from Volgistics to Better Impact and switching Donor Impact. Mailing and financials were discussed. Friends also discussed starting a Finance committee. The spring book sale is coming in April.

New Business

March Workplan items were addressed.

National Library Week is in April. Members discussed and created a plan to make appreciation baskets for staff at both locations.

There was a reminder for required OGE Public Meeting Law training and clarification that it is only required once per term. The training on March 31st is optional Effective Meeting Trainings.

The group collectively worked on the slides for the City Council presentation. The library director will send out a draft before the next meeting incorporating the changes.

Director's Report: Kim Carroll

Kim Carroll explained the next work session of the funding and the governance project covered looking at funding formula and service boundaries and some of the data points will be considered when the funding formula and the population and service boundaries may change. By the end of June partners will have an agreement to bring forward to the Board of County Commissioners. Current levy expires in June of 2026. November levy and new funding formula will go into effect July 1 of 2026. The polling for 32 and 37 were positive. Still there is a lot of uncertainty until the levy is passed.

Other news: Installed new bilingual signs have been going up over the buildings, have a new Administration Assistant. Working on the entryway at Main with funds from the Friends to create better sightlines, staff vs patrons' area and open up the entry way. Getting a new incident tracking software which we can add pictures to can be shared across departments and are going to launch the new software soon. Mayor came to Age Café to deliver a letter of recognition to a longtime volunteer. One Book, One Beaverton sold out event.

Question about golden ticket return. A program connected with School Library Card program to return to the library with a golden ticket to receive a free book. Also have started to have school family nights which have been very successful and popular with families.

Explained Collection Discovery project and long-term goals. This is a staff engagement project around collections and shifting.

COMMENT CARDS: Because of the number of Comment Cards only a handful were read.

Next Library Advisory Board Meeting:

The next Board meeting is scheduled for Wednesday, April 9, 2025, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

FOR THE GOOD OF THE ORDER:

ADJOURN at 7:34pm