



**Library Advisory Board Agenda**  
**Beaverton City Library**  
**MEETING MINUTES**  
**July 9, 2025**

Present: Cathy Wasnick, Chair; Kathleen Perry, Vice Chair; Adreana Kusaba; Andrew Love; Sarah Blattner; Kim Carroll, Library Director

Chair, Cathy Wasnick, called the meeting to order at 6:01 pm

Public Comment: None

Approval of Minutes from June 11, 2025, meeting:

Chair Cathy Wasnick called for the approval of June 11, 2025, minutes.

Andrew asked for an amendment, including Sarah and Andrew to the New Business section as attendees of the Levy Meeting. Cathy called for the approval with amendments. Kathleen second the motion. Motion PASSED.

**Partners Report:**

**Friends of the Library**- Kathleen attended the meeting on July 8, 2025. They followed up on key action items and officially switched from US Bank and PayPal to OnPoint. They're now working on setting up Square so we can start accepting donations. August will bring exciting book sales, with a special focus on romance novels at the bookstore—separate from the fall book sale. Rumor has it there might be a line wrapped around the building for the romance event. They also welcomed 14 new training volunteers. The store saw a nice boost in both revenue and foot traffic.

**Teen Library Council**- Unable to attend the meeting.

**Council Update:** The Council formally recognized both Pride Month and Juneteenth, affirming its ongoing commitment to equity and inclusion. The FY2026 budget was set at \$495 billion. An update to the Traffic Comment Program is underway, focused on streamlining both the submission and implementation processes. Key upcoming topics for the Council discussion include housing production updates, parking permit fee revisions, compensation study findings, progress on the Climate Action Plan, open space partnership opportunities, introduction of a new transportation utility fee. To support informed planning for Beaverton's future, the

city will soon launch a nationwide community survey. Public feedback from this effort will be vital in shaping strategic priorities. New water, sewer, and stormwater fees officially went into effect as of July 1.

## **New Business**

### **Director's Report: Kim Carroll**

- **Monthly Report:**
- **Staff Changes:** Aubrey Tate's last day was June 6 and Matias Torres's last day was June 12.
- **Volunteer Engagement:** Better Impact website is live. You can access it directly through the library's official website. Our dedicated staff is actively collaborating to ensure a smooth and successful transition.
- **Chuck Quilty:** Accepted the position of Adult Services Librarian at West Slope Community Library.
- **Summer Inter & On Calls:** We welcomed Nandita, Erin, Justin and Maddie.
- **Project Homeless Connect:** New social services available starting July 3. Greater Good Northwest's last day at BCL was June 27.
- **Signage:** Out of the 97 items, 76 are completed, 5 are paused for cost or collection moves.
- **Collections Discovery Project:** A new book drop surround and partition behind Access service desks was completed.
- **Rhys Thomas:** Juggle Mania at Murray Scholls brought in over 140 guests.
- **Repair Fair:** Took place on June 8 partnering with the city's sustainability office.
- **DAM:** To accommodate the summer season, operating hours at the DAM have been extended. The facility is now open from 12:00 PM to 4:00 PM, allowing us to welcome an additional 132 makers and better serve our creative community.
- **Behind the scenes:** Kim had the pleasure of hosting a tour for a delegation from the Dongdaemun Autonomous District in Seoul Korea which included Mayor Philhyung Lee and a team from the city.
- **Phone Tree:** We streamlined our phone tree to enhance efficiency and improve customer experience. All calls are now answered directly by knowledgeable staff trained to assist with both Access and Reference inquiries while eliminating the need for transfers between departments.
- **LAB Recruitment:** We will be recruiting three board members in the fall.

## **Funding and Governance:**

We're not happy with the proposed service formula. We want it to include more factors. The current goal of the formula is to improve consistency and fairness across the county. Currently Beaverton City Library is the main library in Washington County, serving 148,000 people. The new proposal would use voter

precincts to measure service areas, which would reduce our service population to 118,000. The formula also only accounts for basic services. It leaves out key things like multiple library locations, building size, outreach programs, spaces like meeting rooms, study rooms, and makerspaces. We believe there should be a multiplier that considers square footage. Our library offers space for everyone who brings students here for field trips because of our size and location near parks. We see ourselves as a regional library, surrounded by smaller ones. If this formula goes forward, we won't be able to maintain our current service level, even if the levy passes. Partner organizations filled out a survey and shared the same concerns. We need our Library Advisory Board to speak up—talk to our Board and County Commissioners about these issues. The final decision will be made at a meeting with the County Commissioner on September 25.

Cathy called a motion for Adreana to write a letter to the board of commissioners on behalf of the Library Advisory Board. Kathleen is in favor of the motion. Sarah seconded the motion. Motion passed.

Cathy called for a motion to send the agreed upon letter once Adreana has amended and completed the letter. Sarah is in favor, Andrew second the motion. Motion has passed.

**COMMENT CARDS:** The group took turns reading aloud the heartfelt comments shared by library patrons. The positive feedback highlighted the meaningful impact, creating a moment of appreciation and celebration for the staff's invaluable contributions.

**Next Library Advisory Board Meeting:**

The next Board meeting is scheduled for Wednesday, September 10, 2025, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

FOR THE GOOD OF THE ORDER:

ADJOURN at 7:32 pm