



**Beaverton City Library Advisory Board  
Meeting Minutes  
July 10, 2013**

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**Present:**

Ellen Brash Russell, Chair  
Thomas Cutts, Vice Chair  
Gautam Kottapalli  
Jason Lang  
Nancy Nkiwane  
Cate Arnold, City Council Liaison  
Abigail Elder, Library Director  
Julie Emanuel, Support Specialist II

**Absent:**

Joshua Pond  
Pam Wagoner

**Guests:**

- There were none.

Chair Ellen Brash Russell called the meeting to order at 6:31 p.m.

**Read and approve minutes of June 12, 2013, meeting:**

- Chair Ellen Brash Russell called for the approval of the June 12, 2013, minutes as submitted, Tom Cutts MOVED and Jason Lang SECONDED the MOTION. It was approved by the Board.

**Public Forum:**

- There was no public forum.

**Council Liaison's Report:**

Councilor Arnold reported the following updates of City Council activities:

- The City of Beaverton's Fiscal Year 2013-14 budget was approved, but did not include the property-tax increase for fiscal year starting July 1.

**Librarian's Report:** By Abigail Elder, Library Director

**General Comments and Information:**

- About 200 community members attended the summer reading event, Dragon Theater Puppets, on Tuesday, July 9 at Beaverton City Library–Murray Scholls (BCL–Murray Scholls), and 300 attended the same event at BCL–Main on Wednesday, July 10.
- Sign-up for Summer Reading Program and Library Community Survey will be soliciting more responses at the City of Beaverton's annual Picnics in the Park events through July.

**Presentation of Current Statistics:** by Abigail Elder, Library Director

- Abigail provided the Board with circulation reports for June.
- There was 3,782 hours of total volunteer hours assisting the BCL-Murray Scholls and 16,792 of volunteer hours assisting the BCL–Main, including support of a successful Summer Reading Program.
- Total circulation for June 2013 for BCL (combined) was 313,117 items, a change of -0.76% from this time last year compared to the Washington County Cooperative Library Services (WCCLS) average -4.20%. BCL–Main circulation saw a change of -1.68% and BCL–Murray Scholls was up 2.87%.

**WCCLS Report:** by Abigail Elder, Library Director

WCCLS conducted a telephone survey by DMH Research about library experiences in Washington County and had 2,000 responses with several hundred that were non-users of the library.

Results from the survey may be available at the next Board meeting.

**Trust Fund Expenditures:**

- Financial statements for June 30, 2013, were distributed to the Board.

**Committee Reports:**

**Beaverton Library Foundation:** Abigail reported the architect for the Murray Scholls Branch expansion had found additional space behind the restrooms at the Murray Scholls Town Center vacant space for lease.

**New Friends of Beaverton City Library:** NFBCL report that they continue to successfully sell books through Amazon. Many of the items that sell well on Amazon are books that typically do not sell well at the Book Corner.

**Old Business:**

- **Cultural Pass to Adventure**

Abigail provided the Board with brochures about the Cultural Pass to Adventure and explained that it offers library users the opportunity to visit seven local attractions in Oregon. Each pass provides free admission for a one-day check-out from a WCCLS member library. The BCL and BCL–Murray Scholls provide two passes at each branch for patrons.

**New Business:**

- There was none.

**Set Date for next Advisory Board meeting:**

- The next Board meeting is scheduled for Wednesday, August 14, 2013, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

**Call for Agenda Items for next Advisory Board meeting:**

- BCL Library Survey Update
- WCCLS Telephone Survey by DMH Research

**Adjournment:**

- There being no further business the meeting was adjourned at 7:27 p.m.

Respectfully submitted by:  
Julie Emanuel, Support Specialist II

<b>APPROVED BY:</b>
<b>Ellen Brash Russell, Board Chair</b>
<b>Date Approved:</b>