



**Beaverton City Library Advisory Board  
Meeting Minutes  
March 12, 2014**

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**Present:**

Ellen Brash Russell, Chair  
Thomas Cutts, Vice Chair  
Gautam Kottapalli  
Nancy Nkiwane  
Joshua Pond  
Julie Scholz  
Cate Arnold, Council Liaison  
Abigail Elder, Library Director  
Julie Emanuel, Support Specialist II

**Absent:**

Jason Lang  
Pam Wagoner

**Guest:**

Captain Jim Monger, City of Beaverton, Police Department

Chair Ellen Brash Russell called the meeting to order at 6:32 p.m.

**Read and approve minutes of February 12, 2014, meeting:**

- Chair Ellen Brash Russell called for the approval of the February 12, 2014, minutes. Tom Cutts MOVED and Nancy Nkiwane SECONDED the MOTION. It was approved by the Board members.

**Public Forum:**

- There was no public forum.

**Council Liaison's Report:** Councilor Arnold reported the following updates of City Hall and City Council activities:

- There were no Council Liaison's updates.

- Councilor Arnold expressed the importance for a new public safety facility that can withstand a significant earthquake and meet public safety building standards.

**Public Safety Building Presentation:** by Captain Jim Monger

Police and Municipal Courts are in critical need of additional space. City Hall building is not up to seismic safety standards and doesn't have the security features required for a public safety facility.

The following points were given as follows:

- Griffith Drive facility was a temporary solution in 1986. Studies find the Beaverton Police facility inadequate and lagging behind other cities.
- In May 2013, City Council approved the move of City Hall to The Round. Now the goal is to consolidate services and remodel the Griffith Drive facility for Police, Court and Emergency Management Services.
- The City Council expects to place a bond measure on the November 2014 ballot, asking taxpayers to fund a remodel for a modern public safety building.

To learn more, please visit [www.RenewForOurBlue.com](http://www.RenewForOurBlue.com)

**Librarian's Report:** by Abigail Elder, Library Director

**General Comments:**

- Spring Break announcement of programs are listed in March/April 2014 issue of Your City newsletter.
- National Library Week from April 12 – 20, at BCL–Main and BCL–Murray Scholls to collect food donations. The library is hoping to break last year's collection of more than two tons of food to benefit the Oregon Food Bank.
  - Food for Fines – Bring non-perishable food items to the service desk to pay of up to \$20 of fines. Each food item equals \$2 in fines.
  - Fine Amnesty – Bring long overdue items to the desk and we'll remove the charges for those items.
- BCL–Murray Scholls has a program Luck O' the Library Celebration scheduled on Saturday, March 15 to replace the February program that was cancelled due to snow.
- City of Beaverton and Beaverton Farmers Market host St. Patrick's Day Celebration scheduled on Saturday, March 15.
- Abigail distributed a flyer to the Board from the City of Beaverton's Visioning Advisory Committee (VAC) Forum scheduled on Wednesday, March 19.
- Abigail read comment cards from February to the Board.

### **Presentation of Current Statistics:**

- Abigail provided the Board with circulation reports for BCL for February 2014.
- Total circulation for February for BCL (combined) was 251,096 items, a change of -8.52% at this time last year compared to the WCCLS average of -10.36%. The BCL–Main saw a change of -8.50% and BCL–Murray Scholls saw a change of -8.57% compared to last year.
- The library closed early on February 6<sup>th</sup> and 7<sup>th</sup>, and was closed on February 8<sup>th</sup> and 9<sup>th</sup>, which impacted the statistics this month.

### **Trust Fund Expenditures:**

- Library Trust Fund financial statements were distributed for February 28, 2014.

### **WCCLS Report:** by Abigail Elder, Library Director

- Hillsboro Public Library, Shute Park Branch will reopen on March 15.
- The Cornelius Library 2013 November ballot measure was defeated by its voters to approve a 20-year, \$2.4 million construction bond. The Oregon State Legislature found funds to support the new city library.
- Sonia Sotomayor, Supreme Court Justice, was the featured speaker at Multnomah County Library’s “Everybody Reads” Program.

### **Committee Reports:**

**Beaverton Library Foundation:** The BCL Foundation Pancake Breakfast fundraiser scheduled on Saturday, April 5 has been cancelled due to additional time needed to organize the event.

**New Friends of BCL:** The Friends will host a Spring Book Sale on Thursday, May 1 through Saturday, May 3 at BCL–Main lobby.

### **Old Business:**

- There was none.

### **New Business:**

- Abigail distributed a draft layout of the 2014 annual report. The annual report will be presented to City Council on Tuesday, April 1.
- Lightning Talks –Technology and Collections will be presented at the next Board meeting on Wednesday, April 9.

**Set Date for next Advisory Board meeting:**

- The next Board meeting is scheduled for Wednesday, April 9, 2014, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

**Call for Agenda Items for next Advisory Board meeting:**

- Visioning Advisory Committee (VAC) presentation
- Lightning Talks –Technology and Collections

**Adjournment:**

- There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted by:

Julie Emanuel, Support Specialist II

<b>APPROVED BY:</b> <b>Ellen Brash Russell, Board Chair</b>
<b>Date Approved:</b>