



**Beaverton City Library Advisory Board
Meeting Minutes
April 9, 2014**

Members Present:

Ellen Brash Russell, Chair
Thomas Cutts, Vice Chair
Jason Lang
Nancy Nkiwane
Joshua Pond
Pam Wagoner
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Members Absent:

Cate Arnold, Council Liaison
Gautam Kottapalli
Julie Scholz

Guests:

Visioning Advisory Committee (VAC), Chair Jaann Hoisington and Linda Rose

Chair Ellen Brash Russell called the meeting to order at 6:36 p.m.

Read and approve minutes of March 12, 2014, meeting:

- Chair Ellen Brash Russell called for the approval of the March 12, 2014, minutes. Tom Cutts MOVED and Nancy Nkiwane SECONDED the MOTION. It was approved by the Board members.

Public Forum:

- There was no public forum.

Council Liaison's Report:

- There were no Council Liaison's updates.

City of Beaverton's Visioning Advisory Committee (VAC) presentation:

The City of Beaverton's VAC purpose and duties are the following:

- Encourages continued citizen involvement in visioning.
- Establishes and updates a City visioning action plan.
- Provides regular updates to City Council and the community regarding the visioning process.

Jaann Hoisington, VAC Chair, distributed the Beaverton Community Vision and Comprehensive Plan Update "What's next, Beaverton?" and asked for the Board's suggestions about city improvements. In addition, a "Community Idea Card" was distributed which is also used to gather written feedback from Beaverton's community.

The City has launched an interactive "What's Next, Beaverton?" website at www.BeavertonOregon.gov/WhatsNext and encouraging residents to share their ideas to shape the future of Beaverton. Jaann said the city is encouraging residents to register on the website about what they want to see happen in Beaverton in five, ten or 20 years from now.

Librarian's Report: by Abigail Elder, Library Director

General Comments:

- To celebrate National Library Week April 12 – 20, 2014 at both branches:
 - Food for Fines
 - Fine Amnesty
 - Art of the Story – 10th Annual Storytelling Festival at Beaverton City Library (BCL–Main) and Beaverton City Library @ Murray Scholls (BCL–Murray Scholls) from April 5 through April 12th
- Library Workers' Day is Tuesday, April 15, 2014
- Abigail read comment cards from February to the Board
- The Children's Department used Superhero theme during spring break. All events were well-attended
- The annual library volunteer dinner was held on Thursday, April 3. This year's theme was *Under the Sea*
- Voters' Forum will be held at Beaverton City Hall, Council Chambers on Thursday, May 1 at 6:30 p.m. Candidates for City Council will present their views. The Main Library will have an indoor ballot drop box available during library operating hours
- Tuesday, May 20, 2014, is Primary Election Day
- The library budget hearing is scheduled on Tuesday, May 22, 2014, to Beaverton City Council

Presentation of Current Statistics:

- Abigail provided the Board with circulation reports for BCL for March 2014.
- Total circulation for March for BCL (combined) was 308,631 items, an increase of 0.68% compared to the Washington County Cooperative Services (WCCLS) average of -1.71%. The BCL–Main circulation was up 0.53% and BCL–Murray Scholls circulation was up 1.27% compared to last year.
- **Market Share:** Beaverton City Library's market share January through March was 28% of all the items Washington County Cooperative Library Service (WCCLS) libraries circulated.

Trust Fund Expenditures:

- Library Trust Fund financial statements were distributed for March 31, 2014.

WCCLS Report: by Abigail Elder, Library Director

Abigail attended the WCCLS Library Directors meeting and reported they are working on the 2015 Levy.

Committee Reports:

Beaverton Library Foundation: Oregon Reads William Stafford Centennial programs in April, May and June, visit www.wccls.org/oregonreads for details.

New Friends of BCL: The Library Management Team is working on a new wish list using \$10,000 as a target amount.

Old Business:

- Abigail and Ellen presented the Library Board's Annual Report to City Council on Tuesday, April 1, 2014. The full report is televised online at City of Beaverton's official website.

New Business:

- Jason Lang announced his resignation effective April 9, 2014
- Lightning Talks – Technology and Collections

Abigail gave the following presentation to the Board:

Lightning Talk: Technology

BCL provides access to many different services and forms of technology, including eReaders, downloadable content, free internet and Wi-Fi access. Board members suggested several improvements, including scanners, Wi-Fi printing and more eReaders for checkout. The library will be part of a State Library technology assessment this summer.

Lightning Talk: Collections

BCL has a budget of almost \$800,000 to purchase books, magazines, music, movies, databases and other items for checkout. The library tries to allocate funds in a way that responds to patron demand. The library board noted the library should continue to explore new formats and use statistical data to make collection decisions.

Set Date for next Advisory Board meeting:

- The next Board meeting is scheduled for Wednesday, May 14, 2014, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

Call for Agenda Items for next Advisory Board meeting:

- Teen Library Council (TLC) presentation
- Lightning Talks – Reading

Adjournment:

- There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: Ellen Brash Russell, Board Chair
Date Approved: