



**Beaverton City Library Advisory Board  
Meeting Minutes  
January 8, 2014**

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**Present:**

Ellen Brash Russell, Chair  
Thomas Cutts, Vice Chair  
Gautam Kottapalli  
Joshua Pond  
Nancy Nkiwane  
Julie Scholz  
Pam Wagoner  
Cate Arnold, Council Liaison  
Abigail Elder, Library Director  
Julie Emanuel, Support Specialist II

**Absent:**

Jason Lang

**Guest:**

Eva Calcagno - Director of Washington County Cooperative Library Services (WCCLS)

Chair Ellen Brash Russell called the meeting to order at 6:31 p.m.

**Read and approve minutes of December 11, 2013, meeting:**

- Chair Ellen Brash Russell called for the approval of the December 11, 2013, minutes. Tom Cutts MOVED and Joshua Pond SECONDED the MOTION. It was approved by the Board members.

**Public Forum:**

- There was no public forum.

**Introduction of Eva Calcagno:**

Eva coordinates public library services for Washington County working in cooperation with nine cities, two non-profit associations and several special libraries to plan and implement services. WCCLS provides the majority of funding for public libraries, provides support services to its member libraries, and provides outreach to special populations. WCCLS is funded through the Washington County general fund and a dedicated local option levy.

Go online to [www.librariesoforegon.org](http://www.librariesoforegon.org) to find a public library, see digital books/images, do research and look up participating libraries of the Oregon Library Passport Program.

**Council Liaison's Report:** Councilor Arnold reported the following updates of City Hall and City Council activities:

- City Councilors chose priorities for 2014 at their annual retreat in December. Decisions from the retreat will be used to create a tiered list of goals city staff can use while budgeting for their departments or planning projects, most of which will likely stretch beyond 2014.

**Librarian's Report:** by Abigail Elder, Library Director

**General Comments:**

- Abigail read comment cards from December to the board.
- Library Advisory Board Handbook was distributed to new board member Julie Scholtz.
- Abigail distributed a flyer to the board relating to Volunteer Services 2013.

**Presentation of Current Statistics:**

- Abigail provided the Board with circulation reports for BCL for December and the end of the Fiscal Year 2013.
- Total circulation for December for BCL (combined) was 279,053 items, an increase of 1.44% at this time last year compared to the WCCLS average of -0.28%. Calendar year end was 3,577,857 items for BCL-Main and 743,851 items for BCL-Murray Scholls.

**WCCLS Report:** by Abigail Elder, Library Director

- There was no WCCLS Report for December.

**Committee Reports:**

**Beaverton Library Foundation:** The Foundation reaffirmed their mission statement to support new and ongoing programs at BCL. In March, board members will be seeking new members to join the Foundation.

**New Friends of BCL:**

- There was none.

**Old Business:**

- Tom Cutts was nominated as Vice Chair of the Library Advisory Board from 2014 to 2016. It was approved by the Board members.

**New Business:**

- There was none.

**Set Date for next Advisory Board meeting:**

- The next Board meeting is scheduled for Wednesday, February 12, 2014, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL-Main.

**Call for Agenda Items for next Advisory Board meeting:**

- LearningExpress
- AnswerLand
- Lightning Talks: Future and Demographics

**Adjournment:**

- There being no further business, the meeting was adjourned at 8:11 p.m. followed by a tour of the auditorium.

Respectfully submitted by:

Julie Emanuel, Support Specialist II

<b>APPROVED BY:</b> <b>Ellen Brash Russell, Board Chair</b>
<b>Date Approved:</b>