



**Beaverton City Library Advisory Board  
Meeting Minutes  
September 10, 2014**

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**Members Present:**

Ellen Brash Russell, Chair  
Tom Cutts, Vice Chair  
Gautam Kottapalli  
Nancy Nkiwane  
Joshua Pond  
Julie Scholz  
Pam Wagoner  
Abigail Elder, Library Director  
Julie Emanuel, Support Specialist II

**Members Absent:**

Cate Arnold, Council Liaison

**Guests:**

- There were none.

Chair Ellen Brash Russell called the meeting to order at 6:35 p.m.

**Read and approve minutes of August 13, 2014, meeting:**

- Chair Ellen Brash Russell called for the approval of the August 13, 2014, minutes. Tom Cutts MOVED and Gautam Kottapalli SECONDED the MOTION. It was approved by the Board members.

**Public Forum:**

- There was no public forum.

**Council Liaison's Report:**

- There was no Council Liaison's report.

**Librarian's Report:** by Abigail Elder, Library Director

**General Comments:**

- Murray Scholls landlord, Gramor Development, will be awarding bids for subcontractors to work on the expansion of the BCL–Murray Scholls branch library.
- Jennifer Johnson, Volunteer Manager, created a Volunteer Values training session for teens.
- Parade results: 3,200 books were given out on Saturday, September 6.
- A representative from the Teen Library Committee (TLC) will attend next month's Library Advisory Board meeting to give an update of their committee activities.
- September is Library Card Sign-up Month and this year BCL is doing some promotions and activities around this event as follows:
  - Current card holders can participate by posting a photo with their library card on the library's Facebook page or via Twitter or Instagram.
  - The Mayor signed a proclamation.
  - Outreach to Portland Community College students and city employees at city hall, operations and police.
- 576 Adult summer reading registrations this year which increased by 100 registrations compared to last year.
- BCL–Main hosted a Story Slam, in which participants gave a 5-minute true story based on the theme "Busted".
- Pacific Northwest Reading Café new Book Club meets for a brown bag book discussion once a month and is reading Northwest authors.
- Children summer reading had 5,374 kids registered and 1,909 teens registered which is an increase from last year.
- The Board read July and August comment cards.
- Sizzler Report: A list of items with the most holds for September was distributed to the Board.

### **Presentation of Current Statistics:**

- Abigail provided the Board with circulation reports for Beaverton City Library (BCL) for August.
- Total circulation for August for BCL (combined) was 298,265 items, a change of -5.34% compared to the Washington County Cooperative Services (WCCLS) average of -3.94%. The BCL–Main saw a change of -6.39% and BCL–Murray Scholls saw a change of -1.30% compared to last year.

### **Trust Fund Expenditures:**

- Financial statements for August 31, 2014, were distributed to the Board.

### **WCCLS Report:** by Abigail Elder, Library Director

Abigail distributed a new Library2Go bookmark from WCCLS that listed Good Reading services at [www.wccls.org/goodreading](http://www.wccls.org/goodreading), which is a reading suggestion link to the WCCLS catalog sent to you via email.

WCCLS is adding 3M Cloud Library for patrons to access e-Books with their library card

### **Committee Reports:**

**Beaverton Library Foundation:** The Library Foundation received a \$500 gift donation from GoodTimes Chinese School, in recognition of all of the library's wonderful programs and resources for children.

**New Friends of BCL:** Abigail distributed the New Friends of the Beaverton City Library (NFBCL) The Book Corner membership annual dues form and their new bookmarker. The annual meeting will be held on Saturday, October 4, 2014, at 2 p.m. at BCL–Main with Stevan Allred, author of *A Simplified Map of the Real World*, as the featured speaker.

### **Old Business:**

- There was none.

### **New Business:**

- Library In-Service Day is Thursday, September 11 with two keynote guest speakers from "Imaginelf" Libraries located in Montana.
- Abigail presented Programs Lightning Talk to the Board.

They discussed some of the unique programs that BCL has done for all age groups, strengthening partnerships with community organizations and the value of outreach and barriers that exist when it comes to programming at the library.

**Set Date for next Advisory Board meeting:**

- The next Board meeting is scheduled for Wednesday, October 8, 2014, at 6:30 p.m. at Beaverton City Hall, The Beaverton Building, 12725 SW Millikan Way, Beaverton.

**Call for Agenda Items for next Advisory Board meeting:**

- Cash Audit
- Teen Library Committee (TLC) member attends October 8<sup>th</sup>
- Family Resource Fair
- Debrief In-Service Day
- Friends of the Library Annual Meeting Report
- Funding Lightning Talk

**Adjournment:**

- There being no further business, the meeting was adjourned at 8:10 p.m.

Respectfully submitted by:  
Julie Emanuel, Support Specialist II

<b>APPROVED BY:</b>
<b>Ellen Brash Russell, Board Chair</b>
<b>Date Approved:</b>