



Beaverton City Library

**Beaverton City Library Advisory Board
Meeting Minutes
November 12, 2014**

Members Present:

Ellen Brash Russell, Chair
Tom Cutts, Vice Chair
Julie Scholz
Pam Wagoner
Abigail Elder, Library Director
Julie Emanuel, Support Specialist II

Absent:

Cate Arnold, Council Liaison
Gautam Kottapalli
Nancy Nkiwane
Joshua Pond

Guests: Tigard Library Advisory Board: Margaret Barnes – Director, Alison Grimes – Executive Assistant, Jan Thenell, Katie Harris, Nicci Walker, Ralph “Scott” Hancock, John Storhm, Lorena Stewart

Chair Ellen Brash Russell called the meeting to order at 6:35 p.m. in the Cathy Stanton Conference Room.

Public Forum:

- There was none.

Council Liaison’s Report:

- There was no Council Liaison’s report.

General Comments:

- Sizzler Report: A list of items with the most holds for October was distributed to the Board.

Presentation of Current Statistics:

- Abigail provided the Board with circulation reports for Beaverton City Library (BCL) for October.
- Total circulation for October for BCL (combined) was 284,543 items, a change of -4.36% compared to the Washington County Cooperative Services (WCCLS) average of -4.05%. The BCL–Main saw a change of -5.39% and BCL–Murray Scholls saw a change of -0.52% compared to last year.

Trust Fund Expenditures:

- Financial statements for October 31, 2014, were distributed to the Board.

Old Business:

- There was none.

New Business:

- Abigail welcomed the Tigard Library Advisory Board to the meeting.
- Abigail gave a tour of Beaverton's AMH system and answered questions for Tigard Board members.
- The board members took a tour of the 12th Annual Teen Art Show exhibit that officially opens on Thursday, November 13.
- Abigail presented "From Distant Admirers to Library Lovers and Beyond: A typology of public library engagement in America" from Pew Research Center's Internet & American Life Project, 2014.
- Julie Scholz attended the Diversity Advisory Board meeting and reported that the library's name came up a lot as a solution to many of their goals and action items in the draft Beaverton Diversity, Equity and Inclusion Plan.

Set Date for next Advisory Board meeting:

- The next Board meeting is scheduled for Wednesday, December 10, 2014, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

Call for Agenda Items for future Advisory Board meetings:

- Cash Audit
- Outreach Lightning Talk
- Holiday Open House
- Boards and Commissions Dinner
- Department of Energy Tour
- Gate Count Statistical Report

Adjournment:

- There being no further business, the meeting was adjourned at 7:51 p.m.

Respectfully submitted by:
Julie Emanuel, Support Specialist II

APPROVED BY: Ellen Brash Russell, Board Chair
Date Approved: