



Beaverton City Library

**Beaverton City Library Advisory Board
Meeting Minutes
March 11, 2015**

Members Present:

Ellen Brash Russell, Chair
Tom Cutts, Vice Chair
Nancy Nkiwane
Joshua Pond
Julie Scholz
Pam Wagoner
Erin Woolley
Abigail Elder, Library Director

Absent:

Gautam Kottapalli
Cate Arnold, Council Liaison
Julie Emanuel, Support Specialist II

Guest:

- Susan Gould

Chair Ellen Brash Russell called the meeting to order at 6:37 p.m.

Read and approve minutes of February 11, 2015, meetings:

Chair Ellen Brash Russell called for the approval of the February 11, 2015, minutes. Josh Pond MOVED and Tom Cutts SECONDED the MOTION. Julie Scholz abstained. The motion was approved by the Board members.

Public Forum:

- There was none.

Librarian's Report: by Abigail Elder, Library Director

General Comments:

There will be a grand opening party at the Murray Scholls Branch Library on Saturday, April 11 at 12 noon.

New lamps and outlets were installed on the second floor of the Main Library. Phase 2 of the carpet replacement is scheduled for late March or early April.

The library has over a dozen programs scheduled for spring break with the theme "Lions, Tigers and Bears".

Abigail testified before legislative committees on a bill to expand Ready to Read (funds to public libraries for children's literacy) and the budget for the State Library.

Board members read the comment cards from February. Chair Ellen Russell asked for a follow-up on selected comment cards at the next meeting.

Presentation of Current Statistics:

- Abigail provided the Board with circulation reports for Beaverton City Library (BCL) for February. Both libraries were closed for three days in February 2014 due to snow, so that fact should be taken into account when comparing this year's statistics to last year's numbers.
- Total circulation for February for BCL (combined) was 246,709 items, a change of -1.75% compared to the Washington County Cooperative Services (WCCLS) average of 0.24%. The BCL–Main saw a change of -2.18% and BCL–Murray Scholls saw a change of -0.05% compared to last year.

Trust Fund Expenditures:

- Financial statements for February 28, 2015, were distributed to the Board.

WCCLS Report: by Abigail Elder, Library Director

Recent polling by Washington County indicates that likely voters support a levy increase to 22¢/\$1000, so the county will be putting that amount on the ballot for the November election.

WCCLS has been working on how the distribution of funds might look if the levy passes, and has proposed a five year distribution schedule based on three factors: service population, circulation, and visitors.

Library directors held a day-long retreat last week to review the levy polling results and to begin a conversation about finding measures to reflect the work of modern libraries. Traditional measures, such as circulation and reference questions, may not be adequate to describe the outputs and outcomes of our libraries.

Committee Reports:

Beaverton Library Foundation: The group has added a new board member, Melissa Cagle, and continues to seek more members. If you know someone who might be interested, please talk to Joshua.

New Friends of BCL: The building that houses the Book Corner bookstore is leased from the City for \$1.00 a year. The City is renewing the lease for one year (rather than five years, as has been past practice) in order to review all of the city-owned properties.

Old Business:

- There was no old business.

New Business:

- Susan Gould took photos of the Board on behalf of the city.
- Abigail Elder proposed that the Board review one library policy a month for the next year. A policy would be introduced one month and then reviewed and approved or revised the following month.
- Abigail distributed the ALA Library Bill of Rights and supporting documents. She will ask for the Board's comments and possible endorsement of the Bill of Rights at the next meeting.
- The Board is set to report to City Council on April 7 at 6:30 p.m. Abigail will send the last two annual reports via email. Please let her know if you have ideas on what should be covered in this year's presentation.

Set Date for next Advisory Board meeting:

- The next Board meeting is scheduled for Wednesday, April 8, 2015, at 6:30 p.m. in the Library Administrative Conference Room on the second floor at BCL–Main.

Call for Agenda Items for future Advisory Board meetings:

- Food for Fines
- Bulletin Board Policy

Adjournment:

- There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted by:
Abigail Elder, Library Director

APPROVED BY: Ellen Brash Russell, Board Chair
Date Approved: