



**LIBRARY ADVISORY BOARD
MEETING MINUTES
October 12th , 2022**

Present: Andrew Love, Chair; Mei Wong; Kathleen Perry; Amanda Eng; Arvin Mirtorabi, Teen Library Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

Absent: Sara Rajkumar, Vice Chair; Cathy Wasnick

Guests: none

Chair Andrew Love called the meeting to order at 6:00 p.m.

Introductions

Public Comment: none

Partner Reports

The Teen Library Council: Arvin Mirtorabi reported that the Teen Art Show will run from November 2nd to 6th at the main library. The TLC continues to record podcasts with monthly themes that interest teens. The TLC is excited that about half of their members this year are new to the group.

Beaverton Library Foundation: Glenn Ferdman reported that the Foundation has committed to 45k in funding to purchase new public service desks at the main library. The new desks should arrive sometime in the spring of 2023. The Foundation finalized their fall appeal letter that will be sent out to people who have donated to the library in the past. The Memorandum of Understanding between the Foundation and the city is still being reviewed by the city attorney's office.

New Friends of the Beaverton City Library : Glenn Ferdman reported that the New Friends are now meeting every other month, so there was no meeting in October, but we do know that the recent Book & Media Sale exceeded past sales and was the most successful sale ever. Online sales continue to bring in a lot of revenue.

New Business:

Presentation to City Council in 2023: Chair Andrew Love reminded everyone that the board will need to do a short presentation to the Council about the Board's activities and the library in general. The board brainstormed highlights to share with city council. The date for the presentation is TBD.

Director's Report: Glenn Ferdman reported that the library is working closely with the Finance department to develop sustainable funding for the library, and a multi-year forecast was discussed with a consultant. The main budgeting challenge is personnel which comprises 95 percent of the library's budget. Personnel costs are rising at 4.5% per year but revenue is only increasing 3% leaving an increasing gap between costs and funds. The library's contingency fund's goal is to have 16 percent of operating costs in reserve, but currently the fund only holds 6 percent of operating costs. The library's Executive Team is meeting for a retreat in November to start the budget process for the next fiscal year. The Makerspace at Main is now open 7 days a week. The 3D printer is up and running again and the space now has a Yarn Arts Social hour every Tuesday. The South Cooper Mountain Library Branch project is still on hold while the city's planning department focuses on building out the new homeless shelter. Our September clothing swap program was a huge success with 75 people donating clothes and over 200 people attending the swap. Baby and toddler play groups have resumed. Storytimes in other languages have resumed as well, with a Mandarin story time coming in January. Greater Good NW is now at the main library 4 days a week. The library continues to recruit for an early literacy reference assistant, a building monitor for main, a bilingual access services position, and an adult outreach specialist. We are currently training 7 new Access on call staff. Work continues on the Staff Diversification Plan and the Space Plan. The library's website will be redesigned beginning in December, and an updated customer service philosophy and collection development policy will come out in spring 2023.

For the Good of the Order: Vice Chair Sara Rajkumar will be leading the November meeting as Chair Andrew Love will not be able to attend.

Comment Cards : Six comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 9th at 6:00 p.m. on the Zoom.gov virtual meeting platform.

Adjournment:

- There being no further business, the meeting was adjourned at 7:19 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: