

## **BEAVERTON CITY LIBRARY PROGRAMMING POLICY**

Approved by the Library Advisory Board June 12, 2024

Updated January 2024

The Beaverton City Library shall conduct, provide and allow programs to fulfill its mission in the community as noted in its [Strategic Plan](#). Library-initiated programming utilizes Library staff, materials, Library and community resources, displays and media presentations and facilities.

Library staff selections of Library program topics, speakers, courses, classes, and resource materials should be made on the basis of the interests and needs of Library users and the community according to the Library's mission and values. Library-initiated programming should not exclude topics, books, speakers, media and other resources solely because they may be considered to be controversial. The Library often partners with outside organizations to implement programs. Acceptance of a program topic by the Library does not constitute an endorsement by Beaverton City Library staff and management of any group's or individual's policies or beliefs. The Library does not conduct programming that is purely political, commercial or religious in nature.

All Library-initiated programs are to be open to the general public, but some meetings and programs may be designed with specific audiences in mind. Programs targeted toward specific audiences are publicized with audience noted. Programs targeted to children and teens are limited to children and accompanying adult or teens. Staff will make exceptions as appropriate for children and adults with disabilities.

Registration may be necessary for some Library programs. Library staff will collect necessary information for program registration. Collected information will not generally be shared outside of City of Beaverton staff.

While a presenter may not directly solicit commercial business or market merchandise during a presentation or program, occasionally the Library may grant permission to have merchandise and/or materials related to the program available for purchase. Any sales of products at Library programs must be approved by the Library Director. Program attendees are encouraged to inform Library staff if they feel that a presenter has been aggressive in marketing a product or service at a program, or continues to contact them without their permission subsequent to their attendance at a program.

Not all programs and meetings held at the Library must be Library-initiated. The Library has rooms available for reservation and use by the community through [Meeting Rooms | Beaverton City Library, OR - Official Website \(beavertonlibrary.org\)](#) Concerns, questions or complaints about Library-initiated programs are to be referred to the Library Director.